



**SCHOOL DISTRICT U-46**  
**FULL COMMITTEE**  
**PROFESSIONAL DEVELOPMENT COMMITTEE**  
**SEPTEMBER 26, 2024**  
**4:00 PM**  
**ONLINE (ZOOM)**  
**AGENDA**

**I. Open Meeting**

- A. Check-In/Introductions
- B. Today's Minute Taker: Nancy Kalush
- C. [Attendance Record from Zoom](#)
- D. [Today's Slide Presentation](#)

Space on steering for open positions - reach out to Nancy Kalush to get connected with Steering - open positions are: elementary specials (art, music, PE), SPED, ELL/Dual, and related services.

**II. Budget/Minutes**

**A. Budget Summary**

- 1. *\$30,000 for Registration / Materials; up to \$15,000 for Travel*
- 2. No new expenditures for PD committee this month; We have 16 applications to review

**B. Minutes**

- 1. [Last Month's Minutes](#)

[Minutes/Budget Approval Google Form - Please complete at the start of the meeting!](#)

**III. New Business**

**A. Professional Credit/Steering Committee Openings**

**B. Scoring and PD Questions**

- 1. If you did not participate in the scoring training at the last meeting, [please follow these steps.](#)
- 2. If you did participate in the training, please sign up for scoring one application here (17 Applications Scored, 13 Approved, 4 Denied)  
The highlighted sections in green are already scored sections because they are conferences from the pre-approved list.  
Time was provided in the meeting for applications to be scored.
- 3. While we complete scoring, please add any PD questions that you need answered into the chat

**C. Professional Learning Updates**

Professional Credit hour update: (teachers should have received an email to access PD hour form)

- All AT 301, CPI sessions, Language, Humanities, iReady sessions done
- Middle school is being finished
- SPED is being finished
- ELA middle school and high school is being finished



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- Math is being finished for elementary
  - If you know a session that you have not seen the hours in PD+ or Canvas course - let Heather Fellows know and she will look into it.
1. Professional Credit Reminders!
- October 15 is the deadline for professional credits. THIS CURRENT school year is not considered in the October 15 deadline. Credits from this school year are not considered until next school year.
  - Grad credits and professional credits from the previous school year are looked at on the October 15, 2024 deadline.
  - It is equal responsibility of the teacher and admin to be sure credit invites and submissions are taken care of. (Example: if a teacher serves on a committee that receives a credit and you has not gotten a credit invite, reach out to your admin to remind them/ask about the invites.) July 31 is the deadline to submit credits. Nothing is approved after the date.
  - Kindly remind admin to send credit invites and submit credits at the end of the year so the teachers can earn their credits. There are directions inside the system if the admin needs assistance. If help is still needed, please contact Heather Fellows.
  - New Credit Summary page the [professional credit tracking site](#).
2. AT 301/401 Plan for HS
- Academic Teaming is working to move our model forward and using each part of the Instructional Clarity Model.
  - This year's plan:
    - Most HS went to AT 301 at this time
    - HS ELA and Math attending 301 and 401 in Sept and Oct
  - will be shared by IE presenters
    - AT 501 will be shared by district presenters (in house). We are working on this to be a half day session and looking at multiple options on how teachers can complete this.
3. Coaching Video and TMP/Coaching Reminders
- New educator supports
  - [First pillar - mentoring](#) - targeting technical support - how to you navigate your building, U46 systems, TAP



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Learning pillar - 4 quarterly meetings - including AT learning within the two years.

Instructional coach - designed to be embedded into your career (role) and position

The mentoring program looks different in TMP this year. Thank you to everyone for mentoring!

Coaching is a partnership and should be a working relationship between coach and teacher. It should help to improve a teacher's practice. Please be patient with coaches and understand they are here to support your practice.

**D. October 11 Updates**

1. Offerings will be communicated to all ETA on 10/1

PPD offerings are organized but poorly attended. The district is working to plan accordingly, especially when outside people are brought in for these days.

- a) Virtual support around I-Ready, Mastery Connect, My Data Zone for Teachers, Canva, Language Targets as well as several new asynchronous courses.

Online learning is being offered because this is a conference day/PPD. This allows teachers to plan their PPD learning around their conference schedule.

- b) Goal is to help teachers access learning as their schedule allows

2. Feedback on PPD Offerings (Discussion)

- a) What types of learning do you want on a PPD? Topics? Formats? Time Frames?

If you go back into the slides and see a comment/question - please respond to Heather with follow up information.

- b) How can you get information from your building around this topic? PD members are encouraged to ask their staff how they feel on the PD topics from the breakout room discussion. Any comments can be share on the feedback link at #2.

**IV. Next Steps**

- A. Report Out at Building - Email will be sent out by end of day on Monday (Heather)
- B. Next Meeting: October 31, 2024 - We will not be meeting! You will receive asynchronous work (Scoring, items to read and respond to, possibly a video to



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watch by Wednesday, 10/30. All work needs to be completed by 11/7 to receive credit for participation)

★★★★ Check out this PD featuring a U-46 Team Member, Cindie Cortinas! She provides some great examples of how she works to include all students in the learning in her classroom. ★★★★★

**Virtual Training: United by Sports**

Cultivating Health and Belonging  
from the Little to the Big Leagues

The Immigrant Learning Center

Tuesday  
September 17, 2024  
7:00 - 8:30 PM ET

The banner features a photograph of two groups of young children in sports uniforms. On the left, children in purple jerseys with white numbers (2 and 5 visible) are shaking hands with children in orange jerseys. Two adults, a woman in a blue shirt and another in a red shirt, are supervising. The background is a light blue sky. The text is overlaid on the image in white and blue boxes.