



SCHOOL DISTRICT U-46

INSTRUCTIONAL COUNCIL MEETING

MARCH 17, 2011

8:30 A.M. – 2:00 P.M.

ESC, ROOM 240

MEETING MINUTES

Meeting Attendance

Members: Celia Banks, Barb Bettis, Jan Booth, Lori Brandes, Susan Collins, Suzanne Colombe, Terri DeDecker, Heather Fodor, Maryellyn Friel, Doug Johnson, Denise Lockwald, Jennifer McDonnell, Wendy Molof, Sahar Nammari, Lisa Olsem, Lavonne Smiley, Nan Strohmaier, Rosa Syphers, Katie Thomson, Pamela Tonyan, Lisa Whitmer, Renee Zabel

Absent: Kim Hancock

Observers:

Guests:

Presenters: Jennifer McDonnell, Lynne Huske, Nan Ochs, Craig Williams, and Susan Ali

Lynn Glaser welcomed members of council.

The Instructional Council Minutes from February 17, 2011 were reviewed. A motion by Maryellen Friel to approve the minutes, seconded by Katie Thomson, motion to approve carried.

I. Initial Presentations

II. Action Items

- A. Middle School Pre-Algebra 1 (Grade 7) - Prentice Hall Mathematics: Course 2. Wendy Molof moved to forward to the Superintendent for adoption of materials to support the curriculum, second by Lori Brandes. Motion carried.
- B. Middle School Pre-Algebra 2 (Grades 7 & 8) - Prentice Hall Mathematics: Algebra Readiness. Lisa Olsem moved to forward to the Superintendent for adoption of materials to support the curriculum, seconded by Denise Lockwald. Motion carried.
- C. High School Algebra 1-2 - Prentice Hall Mathematics: Algebra 1. Katie Thompson moved to forward to the Superintendent for adoption of materials to support the curriculum, seconded by Doug Johnson. Motion carried.
- D. Algebra 1.5 - Prentice Hall Mathematics: Algebra 1 (Foundation Series). Doug Johnson moved to forward to the Superintendent for adoption of materials to support the curriculum, seconded by Katie Thomson. Motion carried.
- E. Algebra 3-4 w/Support - Prentice Hall Mathematics: Algebra 2 (Foundation Series). Susan Collins moved to forward to the Superintendent for adoption of materials to support the curriculum, seconded by Maryellen Friel. Motion carried.

- F. High School Algebra 3-4 and Algebra 3-4 Honors - Prentice Hall Mathematics: Algebra 2. Katie Thomson moved to forward to the Superintendent for adoption of materials to support the curriculum, seconded by Susan Collins. Motion carried.
- G. Geometry - Geometry by Larson. Katie Thomson moved to forward to the Superintendent for adoption of materials to support the curriculum, seconded by Denise Lockwald. Motion carried.
- H. Geometry w/Support - Geometry: Concepts and Skills by Larson, Bioswell, & Stiff. Susan Collins moved to forward to the Superintendent for adoption of materials to support the curriculum, seconded by Barb Bettis. Motion carried.
- I. Honors Geometry - Geometry by Burger. Lisa Olsem moved to forward to the Superintendent for adoption of materials to support the curriculum, seconded by Katie Thomson. Motion carried.
- J. Pre-Calculus/Trigonometry - Precalculus by Blitzer. Katie Thomson moved to forward to the Superintendent for adoption of materials to support the curriculum, seconded by Doug Johnson. Motion carried.
- K. Honors Pre-Calculus/Trigonometry - Precalculus by Demana, Waits, Foley, & Kennedy is the current book being used in the Honors Precalculus/Trigonometry class. Teachers voted to stay with the current book as the changes were not significant enough to warrant purchasing new materials. No action needed on this material, presented to illustrate that the procedures were followed for selection of materials.
- L. AP Calculus AB and AP Calculus BC - AP Calculus (9th Edition) by Larson & Edwards. The same textbook would be used for both courses. Susan Collins moved to forward to the Superintendent for adoption of materials to support the curriculum, seconded by Heather Fodor. Motion carried.

III. Information Items

- A. Curriculum Cycle Update - Lynne Huske presenting. The curriculum implementation plan has become a part of the ISO certification in the district. ISO certification is an internationally recognized standard for quality management which was developed by the International Organization for Standardization. Certification means that School District U-46 has established policies and procedures for the organization.

The first full year of implementation of the cycle process has not been without challenges. The two areas working on the cycle are math and career tech. Math was the first area that began work on curriculum second semester of last year. Secondary is in Phase 2. Elementary will continue to use Everyday Math with our students. Instead of a complete revision they will be implementing an updated version.

CTE is in phase one of the cycle. This means there has been a call to committee and member selection. A consultant was selected, in this case a retired CTE educator that has written/evaluated curriculum in 3 districts and for the State of Illinois. There have been two committees set up (FACS committee and Business committee). Committees are made up of

educators teaching a variety of classes in each content area as well as administrators certified in Business and/or FACS. Each committee meets once a month.

It was discovered last year that not all curriculum templates could have the same format. Math and social studies are very different areas with very different content to teach and evaluate. With this realization it was determined what important areas needed to be included in every template.

The Curriculum Cycle chart has been revised and will continue to be revised. Science was switched because the books were no longer in print which created the need to address secondary first.

Outside influences will always impact the cycle such as the availability or discontinuation of funding and grants and program changes.

- B. RtI Update - Nan Ochs presenting. Ms. Ochs stated that a consultant has been hired to meet with teachers and administrators at all schools. An update to the Board of Education was presented on Monday, March 21. Ms. Ochs again stressed that RtI is a federally mandated program. A council member asked if there is a list of interventions that are being used across the district and Ms. Ochs indicated that the information would be assembled and posted on the RtI/PBIS website.

The RtI website, <http://www.u-46.ort/rti/> contains valuable information both RtI and PBIS.

- C. Student Information System Update - Craig Williams presenting. Mr. Williams explained the need for a new web-based student information system. Panther, our current program, was created by a former staff member and can no longer keep up with the size and complexity of our district. Commercial systems were reviewed and “Infinite Campus” ranked highest during the demos/webinars. Mr. Williams also presented a proposed project schedule for implementing the new system.
- D. Text Level Assessment Committee Grades 3-6 - Susan Ali presenting. The committee was formed to provide a forum for classroom teachers and principals to have input on how text level assessment will be implemented in Grades 3-6. The focus of the committee was to recommend procedures and guidelines for the administration of the assessment to students. The committee consisted of elementary classroom teachers, principals, and members of the Curriculum and Instruction departments. Nine committee meetings were held. Recommendations for testing windows and frequency of testing for different student populations (ELL, General Education, Special Education, SWAS and SET SWAS) were decided on by majority vote. Voting participants were classroom teachers and principals only.

IV. Dialogue Topic

V. Other

Susan Collins motioned to adjourn the meeting, Doug Johnson seconded. Eleven voted to adjourn, nine voted against adjournment, motion carried, meeting was adjourned at 2:15.