



SCHOOL DISTRICT U-46  
FULL COMMITTEE  
PROFESSIONAL DEVELOPMENT COMMITTEE  
FEBRUARY 1, 2024  
3:45 PM  
ONLINE (ZOOM)  
AGENDA

I. Open Meeting

- A. Check-In/Introductions
- B. Today's Minute Taker: Nikki Banks
- C. [Today's Slide Presentation](#)

*Due to a law change in IL it was proposed that we push the start time of the meeting back to 4pm (without extending the meeting). After a zoom vote the majority of members voted yes. Starting next month, meeting time will be 4-5 (shortening the meeting by 15min).*

II. Budget/Minutes

- A. Budget Summary
  - 1. [2023-2024 SY Budget](#)
  - 2. Budget update, Currently spent ~\$10,000, ~\$12,000 remaining in committed funds, ~\$18,000 in available funds
- B. Minutes
  - 1. [Last Month's Minutes](#)

[Minutes/Budget Approval Google Form - Please complete at the start of the meeting!](#)

III. New Business

- A. Scoring
  - 1. Only one application ready tonight - will send out for scoring  
*Due to several absent members and a small amount of applications, scoring will be used as makeup work for this meeting and will be included in the follow-up email.*
- B. PD Updates
  - 1. January DCD Summary  
*There were over 40+ Sessions and 2,500 staff in attendance at the January DCD. As a result, PD+ verifications will take up to 3 weeks. You will receive an email notification when attendance has been verified. As a reminder, these CPDU's do not count towards this year's lane changes on the salary scale.*  
*When thinking about feedback for sessions we should be keeping connections to district work and instructional clarity at the forefront of our responses. How can these offerings improve the learning outcomes for students?*
  - 2. PPD Preview  
*-PD listings should be available in the next 2 weeks.*



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-Running a modified schedule in response to teacher use of the PPD  
-Special Education, Early Learning, and MMED will all support at ECC  
-Out of District offerings: [Kane County Institute Day](#) & [Institute Day at IMSA](#)

3. IE Online Resource Awareness

These are for teachers and students. You can get to these resources by following these steps: [\(video instructions here\)](#) Go to your Google Waffle -> click the EM App -> go to Empower Professional Growth-> My Courses from there you will find resources by session or subject. There is a digital/editable copy of the Partner Check as well as a grade level specific Task Library for student let teaming activities/ideas/lessons. For the Productive Struggle Ball Game (shared in the meeting) go to 401-> Integrated SEL-> Productive Struggle Ball Game.

4. [PD for You! Canva Presentations](#)

Today's presentation was done with Canva Presentations where Heather showed several fun and useful functions that we can bring back and incorporate into our classroom presentations. Use the link above to learn more.

C. Learning about PD

1. [Guskey's Five Levels Reading](#)

The committee members were split into groups to read about the 5 different levels. They then discussed and recorded their findings in the slide deck below.

2. [Slide Deck](#)

D. What questions should we ask?

1. [Current AT 401 Exit Ticket](#)

2. [Sample Exit Surveys - See Pages 8, 9, and 10](#)

3. [PD Eval Question Bank](#)

4. [Google Form](#)

With a focus on improving our exit ticket and survey questions, members were asked to review the above documents and then make suggestions for new or updated questions that could provide responses with more applicable connections to district work and instructional clarity.

IV. Next Steps

- A. Report Out at Building - Email will be sent out by end of day on Monday (Nikki)
- B. Next Meeting: March 2, 2024