

**School District U-46**  
Elgin, Illinois

September 9, 2024

**The video of the September 9, 2024 meeting can be found here:**  
**[September 9, 2024 BOE Meeting](#)**

The Regular Meeting of the Board of Education was called to order at 5:31 p.m. at the Educational Services Center, 355 E. Chicago Ave, Elgin, Illinois. The following Board Members answered roll call: Sue Kerr, Samreen Khan, Dawn Martin, Veronica Noland, Chanda Schwartz, and Melissa Owens. Ms. Thommes was absent.

President Owens requested a motion to move into Closed Session to discuss individual student disciplinary matters; pending, probable or imminent litigation; the appointment, employment, compensation, discipline, performance or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public, or legal counsel for the public body; the purchase or lease of real property for the use of the School Board; the setting of a price for the sale or lease of real property owned by the School Board; an internal audit, control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews; collective negotiating matters between the School Board and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; review of Closed Session Minutes; and individual student matters.

The motion was made at 5:32 p.m. by Ms. Noland, second by Ms. Martin. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

A motion was made at 6:51 p.m. by Ms. Kerr, second by Ms. Martin, to reconvene into open session. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

Present for the business session were Board members Sue Kerr, Samreen Khan, Dawn Martin, Veronica Noland, Chanda Schwartz, Melissa Owens, Superintendent, Dr. Suzanne Johnson, and Chief Legal Officer, Trisha Olson. Also present was Student Board member Mahitha Ratakonda. The following were also present at the District's central office: Ana Lizza Arroyo, Celia Banks, Michele Chapman, Kathleen Cox, Jacquelyn Johnson, Myka Kennedy, Brian Lindholm, Lela Majstorovic, Pamela Maxey, Mark Moore, Matthew Raimondi, Doreen Roberts, Danise Smith, Brian Tennison, Patricia Waldau, Dr. Ann Williams, Dr. Frank Williams, and Jim Wolf.

President Owens led the recitation of the Pledge of Allegiance.

1. Accent on Achievement - Dr. Johnson

A. Future Problem Solvers

As part of the Board of Education's Accent on Achievement, the Board of Education honored nine students for earning first place at the Illinois Future Problem Solving Bowl, held in Bloomington-Normal in April. The Illinois Future Problem Solving Bowl is associated with Future Problem Solving Program International, an organization that seeks to develop the ability of young people to design and achieve positive futures through problem solving using critical and creative thinking. The students recognized at the state competition were coached by Ellen Smith, who retired in June from Glenbrook Elementary School. In the Senior Division, Michelle Cardozo of Elgin High School as well as Nishi Sheth and Katelyn Wong of Bartlett High School competed in and placed first as a team. Neda Bazys of Bartlett High School competed in and placed first in the Senior Division as an individual competitor. In the Middle Division, Sophia Lee, Andrew Punnoose, and Zinnia Saher, then 8th grade students at Larsen Middle School, and Aiken Navarro, then an 8th grade student at Ellis Middle School, competed in and placed first as a team. Zinnia Saher also competed in and placed first as an individual competitor.

2. Strategic Plan Report - Dr. Johnson (Board Policy 2:20 - Powers and Duties of the Board of Education; Indemnification)

A. Strategic Plan Update

Lela Majstorovic, Deputy Superintendent of Instruction, Mutiu Fagbayi, Performance Fact President/CEO, and Lauren Klaffky, Performance Fact Vice President/Chief Program Officer, presented to the Board of Education an introduction to the process of Student-Centered Strategic Planning.

3. PUBLIC HEARING - 2024/2025 School District U-46 Budget (Board Policy 4:10 - Fiscal and Business Management)

A. Opening of Public Hearing

The Hearing was opened by a simple declaration by the Board President. Dr. Ann Williams, Deputy Superintendent of Operations, and Dr. Frank Williams, Assistant Superintendent of Finance, presented the overview of the 2024-2025 District budget. As required by law, the budget has been on display for the general public since August 6, 2024.

B. Comments from the Public

There were no comments from the public.

C. Close of Public Hearing

The Hearing was closed by a simple declaration by the Board of Education President.

4. Comments from the Audience - Ms. Owens

A. Public Comments

Katrina Neal, Vice President of Elgin High School PTO, discussed the Elgin High School flea market and the current scheduling conflict. She requested a meeting to discuss further. She also inquired about how she can be a part of the Strategic Plan groups.

5. Other Business - Board Member and Superintendent Update, If Necessary

A. Additional Information

Dr. Suzanne Johnson reported that last week was the first meeting with the Superintendent Student Advisory Council and she is looking forward to working with the team of students.

President Owens thanked the Board members for attending the Skills USA AED Press Conference.

B. FOIA Requests – 7

Dr. Johnson stated that there were seven Freedom of Information Act requests, which would be available on BoardDocs and the District's website.

6. Consent Agenda - Dr. Johnson

- A. Personnel Report and Workers' Compensation Cases
- B. Minutes of Board Meetings: May 6, 2024 and May 13, 2024
- C. Termination of Jalysia Crawford - Noon Hour Supervisor
- D. Termination of Alondra Silva - Food SVC Floater
- E. Proposal - Curriculum and Instruction - Foundational Literacy Resource
- F. Proposal - Assessment and Accountability - Catalyst of Educational Change

Motion by Ms. Martin, second by Ms. Noland, to approve the Consent Agenda items A-F as presented. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

7. Discussion/Action - Dr. Johnson

A. Itemized Bills - September 9, 2024

Dr. Frank Williams, Assistant Superintendent of Finance, was available to respond to questions from the Board of Education regarding the Itemized Bills. Administration recommended the Board of Education approve the List of Bills in the amount of \$44,602,159.23.

Motion by Ms. Kerr, second by Ms. Martin, to approve the List of Bills in the amount of \$44,602,159.23. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

B. 2025-2026 Board of Education Meeting Schedule

Trisha Olson, Chief Legal Officer, was available for questions relating to the 2025-2026 Board of Education Meeting schedule.

Motion by Ms. Martin, second by Ms. Schwartz, to approve the 2025-2026 Board of Education Meeting Schedule. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

C. Resolution Adopting School District U-46 Budget, July 1, 2024 - June 30, 2025

Dr. Ann Williams, Deputy Superintendent of Operations, and Dr. Frank Williams, Assistant Superintendent of Finance, presented the FY25 Budget resolution and were available to respond to questions from the Board of Education. Administration recommended the Board of Education approve the Resolution Adopting the School District U-46 Budget, July 1, 2024 - June 30, 2025.

Motion by Ms. Kerr, second by Ms. Martin, to approve the Resolution Adopting School District U-46 Budget, July 1, 2024 - June 30, 2025. Upon roll call yes votes: Ms. Kerr,

Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

D. Approval of 2024 High School Graduates

The Board of Education certifies the listings of high school graduates on an annual basis.

Motion by Ms. Martin, second by Ms. Noland, to approve the 2024 High School Graduates as presented. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

E. Proposal - Post-Secondary Success - Hunter Engineering Company Equipment for Streamwood High School

Michele Chapman, Director of Post-Secondary Success, and Myka Kennedy, Assistant Director of Post-Secondary Success, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended approval of the proposal from Hunter Engineering Company in the amount of \$145,832.50, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Operations and Maintenance Fund. The cost is included in the budget for the 2024-2025 fiscal year.

Motion by Ms. Kerr, second by Ms. Martin, to approve the Proposal - Post-Secondary Success - Hunter Engineering Company Equipment for Streamwood High School in the amount of \$145,832.50. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

F. First Amendment to Real Estate Purchase and Sale Agreement and Lease Agreement

Brian Lindholm, Chief of Staff, and Dr. Ann Williams, Deputy Superintendent of Operations, presented the First Amendment to Real Estate Purchase and Sale Agreement and Lease Agreement regarding 850 North Grove Avenue in Elgin, Illinois 60120 and were available to respond to questions from the Board of Education. Administration recommended approval of the First Amendment to Real Estate Purchase and Sale Agreement and Lease Agreement regarding 850 North Grove Avenue in Elgin, Illinois 60120, and requested authorization for District administration to execute related documents.

Motion by Ms. Noland, second by Ms. Martin, to approve the First Amendment to Real Estate Purchase and Sale Agreement and Lease Agreement. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

G. Approval of the SEIU Tentative Agreement

Dr. Ann Williams, Deputy Superintendent of Operations, presented a proposed 2025-2027 Tentative Agreement with the SEIU Local 73 Food Service Employees. Administration recommended the Board of Education approve the Agreement.

Motion by Ms. Noland, second by Ms. Martin, to approve the SEIU Tentative Agreement. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

8. Other Business - Student Disciplinary Cases (Board Policy 7:190 - Student Conduct)

A. Student A

Motion by Ms. Martin, second by Ms. Kerr, to approve the expulsion of Student A for the term of two years through the 2025 - 2026 school year with the opportunity for Student A to attend alternative education in the second year of expulsion during the 2025 – 2026 school year. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

9. Other Business - Dr. Johnson

A. Administrator and Teacher Salary and Benefits Report - School Year 2024

Mark Moore, Assistant Superintendent of Human Resources, presented the report and was available to respond to questions from the Board of Education. Also presented was Public Act 097-256 amending Sections 105 ILCS 5/10-20.47 and 5/34-18.38 requiring school districts to report to ISBE (Illinois State Board of Education), on or before October 1st of each year, the base salary and benefits of all administrators and teachers employed by the school district; present the report at a school board meeting; submit it to the district's regional superintendent of schools; and post the report on the district's internet website. For consistency across school districts, once the information is entered

into IWAS (ISBE Web Application Security), the State's reporting system, a report is generated and sent back to the school district to be posted on their website.

10. Work Session - Bids/Proposals (Board Policy 4:60 - Purchases and Contracts)

A. Bid - Information Services - 2024 Staff Laptops

Jim Wolf, Director of Information Services, presented the proposal summary and was available to respond to questions from the Board of Education. Administration recommended award to the lowest responsible bidder, Pace Systems, Inc., in the amount of \$794,300.00 and requested authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund. The cost is included in the budget for the 2024-2025 fiscal year.

B. Bid - Information Services - Desktop Computers

Jim Wolf, Director of Information Services, presented the proposal summary and was available to respond to questions from the Board of Education. Administration recommended award to the lowest responsible bidder, Dell Technologies, in the amount of \$727,544.99 and requested authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund. The cost is included in the budget for the 2024-2025 fiscal year.

C. Proposal - Information Services – Monitors

Jim Wolf, Director of Information Services, presented the proposal summary and was available to respond to questions from the Board of Education. Administration recommended approval of the proposal from CDW-G in the amount of \$127,806.00, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund. The cost is included in the budget for the 2024-2025 fiscal year.

D. Bid - Procurement - 355 East Chicago Street and 1555 Larkin Avenue Office Furniture

Dr. Ann Williams, Deputy Superintendent of Operations, and Lela Majstorovic, Deputy Superintendent of Instruction, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended award to the lowest responsible bidder, Warehouse Direct, in the amount of \$175,000.00 and requested authorization for District administration to execute

related documents. This expenditure will be charged to the Education Fund. The cost is included in the budget for the 2024-2025 fiscal year.

E. Bid - Procurement - 2024-2025 New Classroom and Office Furniture

Dr. Frank Williams, Assistant Superintendent of Finance, and Danise Smith, Procurement Coordinator, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended award to the lowest responsible bidder, Frank Cooney and Warehouse Direct, in the total amount of \$3,150,357.00 and requested authorization for District administration to execute related documents. This expenditure will be charged to the Elementary and Secondary School Emergency Relief (ESSER) 3 Grant. The cost is included in the budget for the 2024-2025 fiscal year.

F. Proposal - Plant Operations - District-Wide Energy Efficient Lighting and Controls Project

Patricia Waldau, Director of Plant Operations, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended approval of the proposal from Twin Supplies, Ltd. in the amount of \$13,469,500.00, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Operations and Maintenance Fund. The cost is included in the budget for the 2024-2025 through 2026-2027 fiscal years.

G. Proposal - Assessment, Accountability, and Student Success - School Climate and Culture Training

Brian Tennison, Assistant Superintendent for Teaching and Learning, Matt Raimondi, Director of Assessment, Accountability, and Student Success, and Ana Lizza Arroyo, Parkwood Elementary School Principal, presented the proposal summary and was available to respond to questions from the Board of Education. Administration recommended approval of the proposal from Flippen Group in the amount of \$54,300.00, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Title I-1003(a) Grant. The cost is included in the budget for the 2024-2025 fiscal year.

11. Work Session - Contracts Over \$35,000.00 (Board Policy 4:60 - Purchases and Contracts)



A. Contract - Literacy - Secondary Consultant

Brian Tennison, Assistant Superintendent of Teaching and Learning, Celia Banks, Director of Curriculum and Instruction, and Jacquelyn Johnson, Coordinator of Literacy and Libraries, presented the proposal summary and was available to respond to questions from the Board of Education. Administration recommended approval of the contract with TaJu Educational Solutions in the amount of \$76,200.00, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund. This cost is included in the budget for the 2024-2025 fiscal year.

B. Contract Renewal - Curriculum and Instruction - Career and Technical Education Electude

Brian Tennison, Assistant Superintendent of Teaching and Learning, Celia Banks, Director of Curriculum and Instruction, and Doreen Roberts, Coordinator of Career and Technical Education, presented the proposal summary and were available respond to questions from the Board of Education. Administration recommended approval of the contract renewal with Electude USA LLC. in the amount of \$62,800.00, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Career and Technical Education Improvement Grant Fund. This cost is included in the budget for the 2024-2025 fiscal year.

C. Contract Renewal - Literacy and Professional Learning – Consultant

Brian Tennison, Assistant Superintendent of Teaching and Learning, Celia Banks, Director of Curriculum and Instruction, and Jacquelyn Johnson, Coordinator of Literacy and Libraries, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended approval of the contract renewal with MQDI4Kids LLC. in the amount of \$90,500.00, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund. This cost is included in the budget for the 2024-2025 fiscal year

D. Contract Renewal - Teaching and Learning: Early Learner Initiatives - Learning Genie

Brian Tennison, Assistant Superintendent of Teaching and Learning, and Kathleen Cox, Director of Early Learner Initiatives, Pamela Maxey, Early Learner Admin of Curriculum, Assessment, and Student Success presented the proposal summary and were available to respond to questions from the Board of Education. Administration

recommended approval of the remaining three-years of the five-year contract renewal with Learning Genie in the amount of \$304,308.00, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund and the Preschool for All Expansion Grants. This cost is included in the budget for the 2024-2025 fiscal year.

12. Work Session - Change Orders (Board Policy 4:60 - Purchases and Contracts)

A. Change Order - Plant Operations - Educational Services Center Cooling Tower Replacement, Project #333

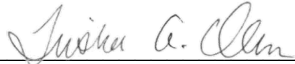
Patricia Waldau, Director of Plant Operations, presented the change order and was available to respond to questions from the Board of Education. Administration recommended the Board of Education approve the change order from F.E. Moran, Inc. in the amount of minus \$25,683.65.

13. Adjournment - Ms. Owens

Motion by Ms. Noland, second by Ms. Kerr, to adjourn the Board meeting of September 9, 2024, at 8:24 p.m. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

Approved this 18th day of November, 2024.

  
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President

  
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Secretary