



SCHOOL DISTRICT U-46
FULL COMMITTEE
PROFESSIONAL DEVELOPMENT COMMITTEE
OCTOBER 31, 2024
ASYNCHRONOUS
AGENDA

Based on the responses from [the google form](#), here is an AI summary of the work this month:

- I. Opening**
 - A. Members were asked to confirm their participation via a provided form, to be completed by November 6, 2024.
- II. Budget Update**
 - A. Allocated Funds:
 - 1. Registration/Materials: \$30,000
 - 2. Travel: \$15,000
 - B. Year-to-Date Spending:
 - 1. \$10,520.24 committed across 18 approved applications.
 - C. Applications:
 - 1. Six additional applications were reviewed this month.
 - D. Participants confirmed reviewing the budget update, with no major questions raised. Minor feedback was received, such as general clarity requests.
- III. Minutes Approval**
 - A. Last month's minutes were reviewed, and the majority of participants had no questions or concerns.
- IV. Curriculum Proposal for Elementary Health**
 - A. The proposal summary was reviewed with the following feedback provided:
 - B. The health curriculum as a "specials" subject raised questions about appropriate training for staff.
 - C. Support for the initiative to enhance health education was noted.
 - D. Concerns included the need for differentiated training and clarity on how existing specialists will adapt.
- V. Scoring Applications**
 - A. Participants were reminded to review and score applications as needed, following the guidance provided in the agenda.
 - B. Training Compliance:
Members were encouraged to complete scoring training before signing up to score.
 - C. Participation Insights:
 - 1. Several members confirmed scoring the previous week and therefore abstained to allow others the opportunity to contribute.
 - 2. New sign-ups were recorded for this week, with clear indications of which applications were successfully scored.
- VI. Professional Learning Poll**
 - A. Committee members collected feedback on three key questions about the sufficiency, challenges, and preferences related to professional learning.
 - B. Feedback Summary:
 - C. Question 1 (Challenges):
Most respondents indicated that professional learning was "somewhat challenging," with feedback noting variations in subject-specific needs and time constraints.



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1. Example Response: "Somewhat challenging was the most frequent response, especially from educators teaching specialized subjects."
2. Example Response: "Teachers felt that while sessions were informative, they often lacked tailored support for classroom implementation."
- D. Question 2 (Sufficiency):
Responses ranged from "somewhat sufficient" to "very sufficient," with specific feedback emphasizing a desire for more frequent and focused sessions.
 1. Example Response: "Most teachers found the frequency somewhat sufficient but highlighted a need for more targeted topics."
- E. Question 3 (Preferences):
Strong preferences emerged for professional learning sessions held during the school day rather than after hours.
 1. Example Response: "A majority of educators preferred daytime sessions to ensure better focus and energy for active participation."
- F. Trends Identified:
 1. Professional learning is generally appreciated, but more personalization and strategic scheduling would enhance its effectiveness.
 2. Educators emphasized the importance of aligning sessions with immediate classroom needs.

Here is the agenda as provided to Committee Members:

- I. Open Meeting
 - A. [Please use this form to finalize your participation - should be completed by 11/6](#)
- II. Budget/Minutes
 - A. Budget Summary
 1. *\$30,000 for Registration / Materials; up to \$15,000 for Travel*
 2. *So far this year we have approved 18 applications. Currently, we have committed \$10,520.24 of our budget.*
 3. *This month we have an additional 6 applications to score.*
 - B. Minutes
 1. [Last Month's Minutes](#)
- III. New Business - Please complete the [Google Form](#) to indicate that you completed the work. The items below are a duplicate of the form with some additional details.
 - A. Approve last month's minutes and budget update
 - B. Review the [curriculum proposal summary](#) for Elementary Health and provide a comment.
 1. Not sure what a curriculum proposal is? [Click here for a quick overview.](#)
 - C. Scoring



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1. If you have not yet completed the scoring training, [please follow these steps.](#)
2. If you already scored last week - you have met your commitment! To ensure that everyone gets a chance, please hold off on volunteering to score until other committee members have had a chance to sign up.
3. If you are ready to score this week, please sign up for scoring one application [here](#)

D. Professional Learning Poll

1. We've been getting some feedback about the frequency and focus of Professional Learning in U-46 and I'd like to learn more about the trends in our district. I'm asking that all PD committee members try to ask [the 3 questions in this document](#) to ~10 people in your building. Then input your overall feedback into the [form](#).
2. An answer you submit might look like this:
I had 4 Somewhat Challenging, 5 Not Very Challenging, and one who was a new teacher and so they didn't have an answer. A couple of teachers mentioned... Also, I know in the past I've heard...
3. It also might look like this:
3 - Very sufficient
4 - Somewhat sufficient
3 - Not very sufficient
4. We just want to see some trend data, but please feel free to add qualitative data to your answers

IV. Next Steps

- A. Report Out at Building - Email included in the committee member email
- B. Next Meeting: November 21, 2024 4 - 5:30 PM on Zoom