

School District U-46
Elgin, Illinois

June 5, 2023

The video of the June 5, 2023 meeting can be found here:
[June 5, 2023, BOE Meeting](#)

The Regular Meeting of the Board of Education was called to order at 5:31 p.m. at the Educational Services Center, 355 E. Chicago Ave, Elgin, Illinois. The following Board Members answered roll call: Dawn Martin, Veronica Noland, Melissa Owens, Samreen Khan, Chanda Schwartz, Kate Thommes, and Sue Kerr.

President Kerr requested a motion to move into Closed Cession to discuss individual student disciplinary matters; pending, probable or imminent litigation; the appointment, employment, compensation, discipline, performance or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public, or legal counsel for the public body; the purchase or lease of real property for the use of the School Board; the setting of a price for the sale or lease of real property owned by the School Board; an internal audit, control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews; collective negotiating matters between the School Board and its employees or their representatives, or deliberations concerning salary schedules for one or more classes or employees; review of Closed Session minutes; and individual student matters.

The motion was made at 5:32 p.m. by Ms. Noland, second by Ms. Thommes. Upon roll call yes votes: Ms. Martin, Ms. Noland, Ms. Owens, Ms. Khan, Ms. Schwartz, Ms. Thommes, and President Kerr. No votes 0. The motion was carried by a vote of 7-0.

A motion was made at 6:56 by Ms. Martin, second by Ms. Noland, to reconvene into open session. Upon roll call, yes votes: Ms. Martin, Ms. Noland, Ms. Owens, Ms. Khan, Ms. Schwartz, Ms. Thommes, and President Kerr. No votes: 0. The motion carried by a vote of 7-0.

Present for the business session were Board members Dawn Martin, Veronica Noland, Melissa Owens, Samreen Khan, Chanda Schwartz, Kate Thommes, and Sue Kerr, Superintendent Dr. Suzanne Johnson, and Chief Legal Officer Trisha Olson. The following administrators were also present at the District's central office: Dr. Ann Williams, Dr. Josh Carpenter, Brian Lindholm, Dr. Leatrice Satterwhite, Dale Burnidge, Celia Banks, Mitchell Briesemeiser, Sarah Rabe, Karla Jimenez, Celia Banks, Katie Cox, Griselda Pirtle, Alicia Fabianczyk, Kendyl Kinshaw, April Wells, and Mark Moore. Present for the meeting via Zoom were other administrators and members of the public.

President Kerr led the recitation of the Pledge of Allegiance.

1. Accent of Achievement – Dr. Johnson
 - A. Elementary Physical Education Teacher of the Year

As part of the Board of Education's Accent on Achievement, the Board of Education recognized Cindi Cortinas-Vogt, physical education teacher at Washington Elementary School, for being recognized as the Elementary Physical Education Teacher of the Year by the Illinois Association for Health, Physical Education, Recreation, and Dance (IAHPERD). Mrs. Cortinas-Vogt will be honored at the Awards Reception and Ceremony on November 30, 2023, at the IAHPERD State Convention at the Tinley Park Convention Center in Tinley Park, Illinois.

B. Illinois Health Occupations Students of America (HOSA) Teacher of the Year

As part of the Board of Education's Accent on Achievement, the Board of Education recognized Jackie Gordon, Health Occupation Teacher at Streamwood High School, who was named the Illinois Advisor of the Year by the State association of HOSA-Future Health Professionals at the organization's State Leadership Conference in March in Springfield, Illinois.

C. U-46 Financial Operations Department Certificate of Excellence and Meritorious Budget Award

As part of the Board of Education's Accent on Achievement, the Board of Education honored School District U-46's Financial Operations Department for having been awarded a Certificate of Excellence in Financial Reporting by the Association of School Business Officials International for Fiscal Year 2022 and a Meritorious Budget Award for Fiscal Year 2023. Mr. Dale Burnidge, Director of Financial Operations, accepted the recognition on behalf of the District's Financial Operations Department.

2. Strategic Plan Report – Dr. Johnson (Board Policy 2.020 - School Board Powers and Duties)

A. Early Learner Initiatives Update

Dr. Carpenter, Assistant Superintendent of Teaching and Learning and Ms. Cox, Director of Early Learner Initiatives, presented the Early Learner Initiatives update to the Board of Education.

3. Public Comments

There were no public comments.

4. Other Business – Board Member and Interim Superintendent Update, If Necessary

A. Additional Information

Ms. Thommes said that Board members attended U-46 graduations and that the day was a great day for students and families.

Ms. Schwartz attended the Bartlett High School STEM Academy, including observing student projects created to solve world issues.

President Kerr said that multiple members attended the transition student graduation. President Kerr also stated that she attended the motor activities day at Canton Middle School.

Dr. Johnson presented a statement acknowledging a recent news article concerning a 2023 graduate and the student's experience during the graduation ceremony at South Elgin High School. Dr. Johnson explained the District heard feedback on this matter and appreciated the engagement and advocacy. On behalf of U-46, Dr. Johnson expressed apologies to the student and her family, along with reassurances that the District is committed to ensuring that similar situations will not happen in the future. Dr. Johnson also explained that she had communicated with the Elgin Hispanic Network concerning this matter. The District's graduation committee will thoroughly review existing procedures and ways to address areas of improvement across all of the District's high schools.

B. FOIA Requests – 8

Dr. Johnson stated there were eight (8) FOIA requests that the District has responded to since the previous Board meeting, and the responses were available on the Board book and would be made available on the District's website.

5. Consent Agenda – Dr. Johnson

- A. Personnel Report and Workers' Compensation Cases
- B. Minutes of Board Meeting – May 10, 2023
- C. Minutes of Board Meeting – May 15, 2023
- D. Minutes of Board Meeting – May 16, 2023
- E. Minutes of Board Meeting – May 23, 2023
- F. Termination of Krystyna Czop – Driver
- G. Termination of Yvonne V. Munoz – Monitor
- H. Renewal of School District U-46 High School Membership in the IHSA 2023-2024
- I. Proposal – Chief of Staff – Community Engagement and Communications Services
- J. Proposal – Plant Operations – Herbicide Application Districtwide
- K. Contract Renewal – Office of the Superintendent – Illinois Association of School Boards (IASB) Annual Dues
- L. Contract – Curriculum and Instruction – Curriculum Consultant Corwin / Doug Fisher
- M. Change Order – Plant Operations – Wayne Elementary School Fire Alarm Replacement – Project #1551
- N. Change Order – Plant Operations- Channing Elementary School and Kimball Middle School Toilet Room Renovations – Project #2068
- O. Approval of Mediation Settlement Agreement and General Release in the Matter of Ms. Marisanta Hidrogo and School District U-46

Motion by Ms. Noland, second by Ms. Thommes, to approve the consent agenda items A-O, as presented. Upon roll call, yes votes: Ms. Martin, Ms. Noland, Ms. Owens,

Ms. Khan, Ms. Schwartz, Ms. Thommes, and President Kerr. No votes: 0. The motion carried by a vote 7-0.

6. Discussion/Action – Dr. Johnson

A. Itemized Bills – June 5, 2023

Mr. Burnidge, Director of Financial Operations, was available to respond to questions from the Board of Education regarding the attached bills. Administration recommended the Board of Education approve the List of Bills in the amount of \$8,137,801.72.

Motion by Ms. Noland, second by Ms. Martin, to approve the itemized bills in the amount \$8,137,801.72. Upon roll call yes votes: Ms. Martin, Ms. Noland, Ms. Owens, Mrs. Porter, Ms. Thommes, and President Kerr. No votes: 0. The motion carried by a vote of 7-0.

B. 2024-2025 School Calendar

Mr. Moore, Assistant Superintendent of Human Resources, was available for questions relating to the 2024-2025 School Calendar.

Motion by Ms. Noland, second by Ms. Thommes, to approve the 2024-2025 School Calendar. Upon roll call yes votes: Ms. Martin, Ms. Noland, Ms. Owens, Mrs. Porter, Ms. Thommes, and President Kerr. No votes: 0. The motion carried by a vote of 7-0.

7. Other Business – Dr. Johnson

A. Curriculum Committee Update

Ms. Martin presented an update from the Curriculum Committee, including an update on the high school pathways programs. The Committee discussed three plans for Bartlett High School. Dr. Johnson described that the Curriculum Committee received information on a Streamwood High School facilities proposal update for engineering flexible space, culinary program, and an autos and technology expansion.

B. Age and Obsolescence Plan for Bus Replacement 2023

Mrs. Murphy, Director of Transportation, presented the updated Age and Obsolescence Plan, originally adopted in December 2001, and was present for questions.

8. Work Session – Dr. Johnson

A. Student Code of Conduct

Mr. Bell, Coordinator of Culture and Climate, and Ms. Olson, Chief Legal Officer, presented proposed changes to the Student Code of Conduct.

B. Preschool and Kindergarten Curriculum Proposal

Ms. Maxey, Administrator of Curriculum, Assessment and Student Success, and Mrs. Jackle, Instructional Coach of Student Success, provided the Board of Education with information relating to the Preschool and Kindergarten Curriculum Proposal. The District conducted a needs assessment according to the National P-3 Center Audit and the District's

Equity Audit, finding that there was an identified need for a curriculum that better meets the developmental needs of preschool and kindergarten students. Units of study were built using the District model for integrated units and ensuring alignment to the District's Strategic Plan. The units were also integrated into the District's scope and sequence. Overall the proposal utilizes an observation assessment tool to measure student growth and rate performance, and also to move the District to a standards-based portfolio while meeting State requirements. The plan addresses professional development for teachers, paraprofessionals and administrators.

C. Japanese and Mandarin Chinese World Language Curriculum Expansion Proposal

Mr. VandeMoortel, Coordinator of K-12 Social Studies and World Languages, Dr. Bond, Japanese Teacher at Bartlett High School and South Elgin High School, and Ms. Banks, Director of Curriculum and Instruction, provided the Board of Education with information relating to the Japanese and Mandarin Chinese World Language Curriculum Expansion Proposal. The administration described the expansion to a new Level 2 curriculum and revisions to Level 1 units for Japanese and Mandarin Chinese. Ms. Thommes discussed a concern that colleges and universities be prepared for accepting students who have the Illinois State Seal of Biliteracy. President Kerr referenced changes to State requirements for language credits that are forthcoming in the State.

D. 2024-2025 Board of Education Meeting Schedule

Ms. Olson, Chief Legal Officer, presented the 2024-2025 Board of Education Meeting Schedule, including meetings on the first and third Mondays of every month, where possible. Optional Board of Education Meetings will be utilized as needed.

9. Work Session – Resolutions

A. Resolution for Disposal of Surplus Personal Property (Board Policy 4:10 – Fiscal and Business Management)

Dr. Williams, Deputy Superintendent of Operations/Chief School Business Official and Ms. Murphy, Director of Transportation, provided information on a recommended Resolution for the Disposal of Surplus Personal Property.

B. Resolution Authorizing the School Treasurer to Make Bond and Interest Payments (Board Policy 4:30 – Revenue and Investments)

Dr. Williams, Deputy Superintendent of Operations/Chief School Business Official and Mr. Burnidge, Director of Financial Operations, were available for questions relating to Resolution to Make Bond and Interest Payments.

C. Resolution Declaring the Need to Continue Usage of Temporary Classrooms (Board Policy 4:150 – Facility Management and Building Programs)

Ms. Waldau, Director of Plant Operations, was available for questions relating to a Resolution Declaring the Need to Continue Usage of Temporary Classrooms, a summary list of mobile classrooms that will be used during Fiscal Year 2024.

- D. Resolution Authorizing Participation in Federal and State Grant Programs (Board Policy 4:30 – Revenue and Investments)
Mr. Burnidge, Director of Financial Operations, was available for questions relating to a Resolution Authorizing Participation in Federal and State Grant Programs.
- E. Resolution Authorizing the Transfer of Interest Earnings from the Working Cash Fund to the Operations and Maintenance Fund (Board Policy 4:10 – Fiscal and Business Management)
Mr. Burnidge, Director of Financial Operations, was available for questions relating to a Resolution Authorizing the Transfer of Interest Earnings from the Working Cash Fund to the Operations and Maintenance Fund.
- F. Resolution Transferring Certain Funds from the Operations and Maintenance Fund to the Capital Projects Fund (Board Policy 4:10 – Fiscal and Business Management)
Dr. Williams, Deputy Superintendent of Operations/Chief School Business Official and Mr. Burnidge, Director of Financial Operations, were available for questions relating to Resolution to Transferring Certain Funds from the Operations and Maintenance Fund to the Capital Projects Fund. President Kerr inquired, and Dr. Williams described, that this requirement is new due to the passage of the 2023 referendum.
- G. Resolution Expressing Official Intent Regarding Certain Capital Expenditures to be Reimbursed from Proceeds of an Obligation to be Issued by the District (Board Policy 4:10 – Fiscal and Business Management)
Dr. Williams, Deputy Superintendent of Operations/Chief School Business Official and Mr. Burnidge, Director of Financial Operations, were available for questions relating to Resolution Expressing Official Intent Regarding Certain Capital Expenditures to be Reimbursed from Proceeds of an Obligation to be Issued by the District. President Kerr inquired, and Dr. Williams described that, like Resolution F, this action is also connected to the passage of the 2023 referendum.
- H. Resolution on Serious Safety Hazard for Student Transportation (Board Policy 4:110 – Transportation)
Ms. Murphy, Director of Transportation, provided information regarding the Resolution, which is required annually by the Illinois State Board of Education. The Resolution confirms that certain hazardous transportation areas approved by the Illinois Department of Transportation continue to exist, and thus affording students free transportation services during the 2022-2023 school year.
- I. Resolution Authorizing the Submittal of a Serious Safety Hazard Finding to the Illinois Department of Transportation (Board Policy 4:110 – Transportation)

Ms. Murphy, Director of Transportation, provided information regarding the Resolution, which addresses students who have a single hazard while walking to Channing Elementary School.

10. Work Session - Bids/Proposals

A. Bid - Plant Operations – Hawk Hollow Elementary School Move – Project #850 (Board Policy 4:60 - Purchases and Contracts)

Ms. Waldau, Director of Plant Operations, was available for questions relating to the Administration’s recommendation to approve the award to Armstrong Relocation and Companies in the amount of \$38,835.00. This expenditure will be charged to the Operations and Maintenance Fund and is included in the budget for the 2023-2024 fiscal year.

B. Bid – Office of Schools – Secondary Student Planners (Board Policy 6:210 – Instructional Materials)

Dr. Johnson, Superintendent, was available for questions relating to the Administrations recommendation to approve the award to Global Datebooks in the amount of \$75,561.00. This expenditure will be charged to the Education Fund and is included in the budget for the 2023-2024 and 2024-2025 fiscal years.

C. Bid – Teaching and Learning/Multilingual and Multicultural Education Department – PreK – 5th Grade Dual Language Program Evaluation (Board Policy 4:60 – Purchases and Contracts)

Dr. Carpenter, Assistant Superintendent of Teaching and Learning, and Mrs. Pirtle, Director of Multilingual and Multicultural Education Department, were available for questions relating to the award to Adelante Educational Specialists Group, Inc. in the amount of \$118,900.00. Mrs. Pirtle described that the materials reflect that schedule of the work will take place in the fall. This expenditure will be charged to the Title III Grant and is included in the budget for the 2023-2024 fiscal year.

11. Work Session – Contracts Over \$25,000.00 (Board Policy 4:60 - Purchases and Contracts)

A. Contract – Office of Schools – Principal Preparation Program – Northern Illinois University (NIU)

Dr. Carpenter, Assistant Superintendent of Teaching and Learning, was available for questions relating to the Administration’s recommendation to approve the contract with NIU in the amount of \$168,000.00. The expenditure will be charged to the Educational Fund and is included in the budget for the 2023-2024 fiscal year.

B. Contract Renewal – Assessment – Cognitive Abilities Test (CogAT) (Board Policy 6:340 – Student Testing and Assessment Program)

Dr. Carpenter, Assistant Superintendent of Teaching and Learning, Ms. Hill, Director of Assessment and Accountability, and Mrs. Wells, Gifted Coordinator, were available for questions relating to the Administration’s recommendation to approve the contract

renewal with Riverside Insights in the amount of \$59,145.60. The expenditure will be charged to the Educational fund and is included in in the budget for the 2023-2024 fiscal year. Ms. Martin described inquired about how the test is used in certain grades. Ms. Wells said that the CogAT is used for IGNITE in second and sixth grade.

C. Contract Renewal – Assessment – AAPPL (Assessment of Performance toward Proficiency in Language) (Board Policy 6:340 – Student Testing and Assessment Program)

Dr. Carpenter, Assistant Superintendent of Teaching and Learning, Ms. Hill, Director of Assessment and Accountability, and Mr. VandeMoortel, Coordinator of K-12 Social Studies and World Languages were available for questions relating to the Administration’s recommendation of a contract renewal with Language Testing International in the amount of \$30,000.00. The expenditure will be charged to the Educational Fund and is included in in the budget for the 2023-2024 fiscal year.

D. Contract Renewal – Assessment – Advanced Placement Exam 9-12 Grade Eligible Students (Board Policy 6:340 – Student Testing and Assessment Program)

Dr. Carpenter, Assistant Superintendent of Teaching and Learning, and Ms. Hill, Director of Assessment and Accountability, were available for questions relating to the Administration’s recommendation of a contract renewal with College Board in the amount of \$442,161.00, and for the Board to approve one free AP exam for each student who selects to sit for an exam. The expenditure will be charged to the Educational Fund and is included in in the budget for the 2023-2024 fiscal year. Ms. Thommes described the District’s previous goal of providing more than one exam for students if there were available funds and inquired if this process would continue. Ms. Hill explained that the Illinois State Board of Education has worked to subsidize the cost for eligible students so that the costs of subsequent tests are significantly reduced.

E. Contract Renewal – Assessment – Northwest Evaluation Association (NWEA) – MAP (Board Policy 6:340 – Student Testing and Assessment Program)

Dr. Carpenter, Assistant Superintendent of Teaching and Learning, and Ms. Hill, Director of Assessment and Accountability, were available for questions relating to the Administration’s recommendation of a contract renewal with NWEA in the amount of \$150,000.00. The expenditure will be charged to the Educational Fund and is included in the budget for the 2023-2024 fiscal year. In response to Ms. Martin’s question, Ms. Hill explained that students who receive testing are those in grades 3 and 6, as well as students who are eligible for special education through high school.

F. Contract Renewal – Assessment – PSAT 8/9 and PSAT NMSQT (Board Policy 6:340 – Student Testing and Assessment Program)

Dr. Carpenter, Assistant Superintendent of Teaching and Learning, and Ms. Hill, Director of Assessment and Accountability, were available for questions relating to the Administration’s recommendation of a contract renewal with College Board in the

amount of \$130,197.90. The expenditure will be charged to the Educational Fund and is included in the budget for the 2023-2024 fiscal year.

G. Contract Renewal – Teaching and Learning – Early Learner Initiatives – Learning Genie (Board Policy 6:15 – School Accountability)

Dr. Carpenter, Assistant Superintendent of Teaching and Learning, and Ms. Cox, Director of Early Learner Initiatives, were available for questions relating to the Administration’s recommendation of a contract renewal with Learning Genie in the amount of \$109,120.00. The expenditure will be charged to the Educational Fund and is included in the budget for the 2023-2024 fiscal year. Ms. Khan inquired about the level of utilization. Ms. Cox reported that 100% of preschool teachers used Learning Genie. Many kindergarten teachers logged into Learning Genie but were not using it exclusively; however, kindergarten teachers will be required to utilize Learning Genie in the future.

H. Contract Renewal – Information Services – Microsoft Licenses

Dr. Williams, Deputy Superintendent of Operations/Chief School Business Official, was available for questions relating to the Administration’s recommendation of a contract renewal with CDW-G in the amount of \$129,251.46. The expenditure will be charged to the Educational Fund and is included in the 2022-2023 fiscal year.

I. Contract – Specialized Student Services – School Psychologists (Board Policy 6:120 – Education of Children with Disabilities)

Dr. Satterwhite, Director of Specialized Student Services, and Ms. Kinshaw, Assistant Director of Specialized Student Services, were available for questions relating to the Administration’s recommendation of a contract with vendors listed in the amount of \$479,900.00. The expenditure will be charged to the Federal IDEA Grant and is included in the budget for the 2023-2024 fiscal year.

J. Contract – Specialized Student Services – Exceptional Needs Program Resources (Board Policy 6:120 – Education of Children with Disabilities)

Dr. Satterwhite, Director of Specialized Student Services, Mrs. Fabianczyk, Assistant Director of Specialized Student Services, and Ms. Kinshaw, Assistant Director of Specialized Student Services, were available for questions relating to the Administration’s recommendation of a contract with vendors listed in the amount of \$74,510.79. The expenditure will be charged to the IDEA ARP Flow Through Grant and is included in the budget for the 2023-2024 fiscal year.

K. Contract Renewal – Specialized Student Services – News2You/Unique Learning System Resource (Board Policy 6:120 – Education of Children with Disabilities)

Dr. Satterwhite, Director of Specialized Student Services, and Mrs. Fabianczyk, Assistant Director of Specialized Student Services, were available for questions relating to the Administration’s recommendation of a contract renewal with

News2You/Unique Learning System Resource in the amount of \$171,596.88. The expenditure will be charged to the Federal IDEA ARP Grant and is included in the budget for the 2023-2024 fiscal year.

L. Contract Renewal – Specialized Student Services – School Social Workers (Board Policy 6:120 – Education of Children with Disabilities)

Dr. Satterwhite, Director of Specialized Student Services, and Ms. Kinshaw, Assistant Director of Specialized Student Services, were available for questions relating to the Administration’s recommendation of a contract renewal with AMN Healthcare in the amount of \$263,625.00. The expenditure will be charged to the Federal IDEA Grant and is included in the budget for the 2023-2024 fiscal year.

M. Contract Renewal - Specialized Student Services – Speech Language Therapists (Board Policy 6:120 – Education of Children with Disabilities)

Dr. Satterwhite, Director of Specialized Student Services, and Ms. Kinshaw, Assistant Director of Specialized Student Services, were available for questions relating to the Administration’s recommendation of a contract renewal with vendors listed in the amount of \$2,425,337.50. The expenditure will be charged to the Federal IDEA Grant and is included in the budget for the 2023-2024 fiscal year. Ms. Thommes inquired whether the Horizons4U program incorporates positions like speech language therapists. Dr. Johnson affirmed that the Horizons4U program is open to candidates such as speech language therapists.

President Kerr requested a motion to move into Closed Session to discuss individual student disciplinary matters; pending, probable or imminent litigation; the appointment, employment, compensation, discipline, performance or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public, or legal counsel for the public body; the purchase or lease of real property for the use of the School Board; the setting of a price for the sale or lease of real property owned by the School Board; an internal audit, control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews; collective negotiating matters between the School Board and its employees or their representatives, or deliberations concerning salary schedules for one or more classes or employees; review of Closed Session minutes; and individual student matters.

The motion was made at 9:02 p.m. by Ms. Noland, second by Ms. Thommes. Upon roll call yes votes: Ms. Martin, Ms. Noland, Ms. Owens, Ms. Khan, Ms. Schwartz, Ms. Thommes, and President Kerr. No votes 0. The motion was carried by a vote of 7-0.

A motion was made at 10:12 p.m. by Ms. Martin, second by Ms. Noland, to reconvene into open session. Upon roll call, yes votes: Ms. Martin, Ms. Noland, Ms. Owens, Ms. Khan, Ms. Schwartz, Ms. Thommes, and President Kerr. No votes: 0. The motion carried by a vote of 7-0.

12. Adjournment

Motion by Ms. Thommes, second by Ms. Noland, to adjourn the Regular Board Meeting of May 15, 2023 at 10:14 p.m. Upon roll call yes votes: Ms. Martin, Ms. Noland, Ms. Owens, Ms. Thommes, Ms. Khan, Ms. Schwartz, and President Kerr. No votes: 0. The motion carried by a vote of 7-0.

Approved this 26th day of June, 2023.



President



Secretary