

**School District U-46**  
Elgin, Illinois

May 15, 2023

**The video of the May 15, 2023 meeting can be found here:**  
[May 15, 2023, BOE Meeting](#)

The Regular Meeting of the Board of Education was called to order at 6:00 p.m. at the Educational Services Center, 355 E. Chicago Ave, Elgin, Illinois. The following Board Members answered roll call: Dawn Martin, Veronica Noland, Melissa Owens, Samreen Khan, Chanda Schwartz, Kate Thommes, and Sue Kerr.

President Kerr requested a motion to move into closed session to discuss individual student disciplinary matters; pending, probable or imminent litigation; the appointment, employment, compensation, discipline, performance or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public, or legal counsel for the public body, collective negotiating matters between the School Board and its employees or their representatives, or deliberations concerning salary schedules for one or more classes or employees; review of closed session minutes; and individual student matters.

The motion was made at 6:02 p.m. by Ms. Noland, second by Ms. Martin. Upon roll call yes votes: Ms. Martin, Ms. Noland, Ms. Owens, Ms. Khan, Ms. Schwartz, Ms. Thommes, and President Kerr. No votes 0. The motion was carried by a vote of 7-0.

A motion was made at 6:43 p.m. by Ms. Martin, second by Ms. Thommes, to reconvene into open session. Upon roll call, yes votes: Ms. Martin, Ms. Noland, Ms. Owens, Ms. Khan, Ms. Schwartz, Ms. Thommes, and President Kerr. No votes: 0. The motion carried by a vote of 7-0.

Present for the business session were Board members Dawn Martin, Veronica Noland, Melissa Owens, Samreen Khan, Chanda Schwartz, Kate Thommes, and Sue Kerr, Student Board member Asraar Ahmed Siddiqui, Deputy Superintendent of Operations Dr. Ann Williams, and Chief Legal Officer Trisha Olson. The following administrators were also present at the District's central office: Dr. Josh Carpenter, Dr. Teresa Lance, Brian Lindholm, Lela Majstorovic, and Mark Moore. Present for the meeting via Zoom were other administrators and members of the public.

President Kerr led the recitation of the Pledge of Allegiance.

1. Accent of Achievement – Dr. Williams

A. Best Communities for Music Education Award

As part of the Board of Education's Accent on Achievement, the Board of Education recognized Jaimie Giraldo, Fine Arts Coordinator for School District U-46, being honored with the Best Communities for Music Education designation from the National Association of Music Merchants (NAMM) Foundation for her outstanding commitment to music

education. The NAMM Foundation is a nonprofit organization supported in part by the National Association of Music Merchants.

B. Kane County Educational Service Personnel of the Year

As part of the Board of Education's Accent on Achievement, the Board of Education recognized Adam Bryl, Head Custodian at South Elgin High School, for receiving the Educational Service Personnel Award by the Kane County Regional Office of Education on Friday, May 5, 2023.

2. Strategic Plan Report – Dr. Williams (Board Policy 2.020 - School Board Powers and Duties)

A. Strategic Plan Update

Mr. Lindholm, Chief of Staff, Dr. Lance, Assistant Superintendent of Equity and Innovation, and Ms. Jackson, Director of Equity and Inclusion, presented the Strategic Plan update to the Board of Education.

B. Facility Planning Update

Mr. Lindholm, Chief of Staff, and Dr. Williams, Deputy Superintendent of Operations, presented an update on Facility Planning.

3. Public Comments

There were no public comments.

4. Other Business – Board Member and Interim Superintendent Update, If Necessary

A. Additional Information

President Kerr stated that she attended the Kane County Educator Awards and the YWCA Leadership Luncheon.

B. FOIA Requests – 6

Dr. Williams stated there were six (6) FOIA requests that the District has responded to since the previous Board meeting, and the responses were available on the Board book and would be made available on the District's website.

5. Consent Agenda – Dr. Williams

A. Personnel Report and Workers' Compensation Cases

B. Minutes of Board Meeting – May 1, 2023

C. Minutes of Board Meeting – May 8, 2023

D. Bid - Office of Schools - Elementary Supply Kits

E. Bid - Plant Operations - Tefft Middle School Classroom and Office Move for Projects #530 and #531

F. Bid - Plant Operations - Educational Services Center Renovation Phase 2 - Dream Academy and Central Schools Program - Asbestos Abatement, Projects #332

G. Proposal - Curriculum and Instruction - LitCamp Resources for Summer School

- H. Contract Renewal - Curriculum and Instruction - Science and Planetarium K-12 National Geographic Science Resources
- I. Contract Renewal - Curriculum and Instruction - 5th and 6th Grade Science, Biology, Chemistry, Physics Resources
- J. Contract Renewal - Curriculum and Instruction - Science and Planetarium K-12 Resources – Savvas
- K. Contract Renewal - Curriculum and Instruction - Social Studies NatGeo
- L. Contract Renewal - Curriculum and Instruction - Social Studies Resources – Savvas
- M. Contract Renewal - Curriculum and Instruction – TurnItIn
- N. Contract Renewal - Curriculum and Instruction - Istation Intervention Resource
- O. Contract - Curriculum and Instruction – EBSCO
- P. Contract - Curriculum and Instruction - Follett Destiny Library Management Systems
- Q. Contract - Curriculum and Instruction - Journal Storage

Motion by Ms. Martin, second by Ms. Noland, to approve the consent agenda items A-Q, as presented. Upon roll call, yes votes: Ms. Martin, Ms. Noland, Ms. Owens, Ms. Khan, Ms. Schwartz, Ms. Thommes, and President Kerr. No votes: 0. The motion carried by a vote 7-0.

6. Discussion/Action – Dr. Williams

A. Itemized Bills – May 15, 2023

Mr. Burnidge, Director of Financial Operations, was available to respond to questions from the Board of Education regarding the attached bills. Administration recommended the Board of Education approve the List of Bills in the amount of \$12,258,800.68.

Motion by Ms. Noland, second by Ms. Thommes, to approve the itemized bills in the amount \$12,258,800.68. Upon roll call yes votes: Ms. Martin, Ms. Noland, Ms. Owens, Mrs. Porter, Ms. Thommes, and President Kerr. No votes: 0. The motion carried by a vote of 7-0.

B. Board Policy Updates

Ms. Olson, Chief Legal Officer, was available for questions relating to the IASB PRESS Issue 111 proposed changes to the following Board policies. Administration recommended adoption of the proposed changes.

2:110	Qualifications, Term, and Duties of Board Officers
4:40	Incurring Debt
4:60	Purchases and Contracts
5:30	Hiring Process and Criteria
5:90	Abused and Neglected Child Reporting
5:125	Personal Technology and Social Media, Usage and Conduct
5:150	Personnel Records
5:285	Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers

6:210	Instructional Materials
6:230	Library Media Program
8:70	Accommodating Individuals with Disabilities

Motion by Ms. Noland, second by Ms. Martin, to approve the policy changes, as presented. Upon roll call yes votes: Ms. Martin, Ms. Noland, Ms. Owens, Ms. Khan, Ms. Schwartz, Ms. Thommes, and President Kerr. No votes: 0. The motion carried by a vote of 7-0.

C. Resolution Authorizing Intervention in Proceedings Before the State of Illinois Property Tax Appeal Board

Dr. Williams, Deputy Superintendent of Operations/Chief School Business Official, was available to respond to questions from the Board of Education. Administration recommended the Board of Education adopt the Resolution Authorizing Intervention in Proceedings before the State of Illinois Property Tax Appeal Board.

Motion by Ms. Noland, second by Ms. Martin, to approve the Resolution, as presented. Upon roll call yes votes: Ms. Martin, Ms. Noland, Ms. Owens, Ms. Khan, Ms. Schwartz, Ms. Thommes, and President Kerr. No votes: 0. The motion carried by a vote of 7-0.

D. Approval of Board of Education's Travel Expenses to the Illinois Association of School Boards 2023 Joint Annual Conference

The Board of Education voted on a motion to approve registration and lodging expenses associated with attending the Illinois Association of School Boards 2023 Joint Conference November 17-19, 2023 for Board members Sue Kerr, Melissa Owens, Kate Thommes, Samreen Khan, Dawn Martin, Veronica Noland, and Chanda Schwartz, as well as Interim Superintendent Suzanne Johnson and Chief Legal Officer Trisha Olson in a total amount not to exceed \$6,480.00.

Motion by Ms. Noland, second by Ms. Owens, to approve the expenses, as presented. Upon roll call yes votes: Ms. Martin, Ms. Noland, Ms. Owens, Ms. Khan, Ms. Schwartz, Ms. Thommes, and President Kerr. No votes: 0. The motion carried by a vote of 7-0.

E. Board Agreements

The Board discussed their Board Agreements document and recommended approval.

Motion by Ms. Thommes, second by Ms. Noland, to approve the Board Agreements, as presented. Upon roll call yes votes: Ms. Martin, Ms. Noland, Ms. Owens, Ms. Khan, Ms. Schwartz, Ms. Thommes, and President Kerr. No votes: 0. The motion carried by a vote of 7-0.

7. Other Business – Dr. Williams

A. April Financial Report

Mr. Burnidge, Director of Financial Operations, reviewed the April Financial Report and was available to respond to questions from the Board of Education.

B. Secondary Schools Financial Report for the Third Quarter

Mr. Burnidge, Director of Financial Operations, reviewed the Secondary Schools Quarterly Financial Report and was available to respond to questions from the Board of Education.

C. Discussion of Board Committees

President Kerr outlined the Board Committees that currently meet as follows: Finance, Policy, Legislative, and Curriculum. President Kerr noted other required committees include Parent Teacher Advisory Council and Behavioral Interventions Committee. Ms. Olson noted that these committees would not require a Board member, but would not prohibit a Board member from participation. Ms. Olson noted the requirements for these two committees are met under the District's Safety Committee and Special Education Committee. President Kerr noted that two additional Board committees that have not met in a number of years include Community Relations and Personnel/Staff Relations. The Board agreed that the Community Relations committee could possibly be used as an avenue for the CAC.

8. Work Session – Dr. Williams

A. Renewal of School District U-46 High School Membership in the Illinois High School Association (IHSA) 2023-2024

Ms. Majstorovic, Assistant Superintendent of Schools, presented a request to the Board of Education to certify the renewal of membership in IHSA. IHSA Membership will not require payment of dues. The District's five high schools participate in this organization and the District will submit five signed membership copies due by June 30, 2023.

B. 2024-2025 School Calendar

Mr. Moore, Assistant Superintendent of Human Resources, provided an update to the Board of Education regarding the proposed calendar for the 2024-2025 school year.

9. Work Session - Bids/Proposals (Board Policy 4:60 - Purchases and Contracts)

A. Proposal - Chief of Staff - Community Engagement and Communications Services

Mr. Lindholm, Chief of Staff, presented the proposal summary and was available to respond to questions from the Board of Education. Administration recommended approval of the proposal from Creative Entourage, LLC. in the amount not to exceed \$72,000.00, and requested authorization for district administration to execute related documents. This expenditure will be charged to the Educational Fund. The cost is included in the budget for the 2022-2023 and 2023-2024 fiscal years.

B. Proposal - Plant Operations - Herbicide Application District Wide

Ms. Waldau, Director of Plant Operations, presented the proposal summary and was available to respond to questions from the Board of Education. Administration recommended approval of the proposal from Estate Enterprises in the amount of \$26,314.40, and requested authorization for district administration to execute related documents. This expenditure will be charged to the Operations and Maintenance Fund. The cost is included in the budget for the 2022-2023 fiscal year.

10. Work Session – Contracts Over \$25,000.00 (Board Policy 4:60 - Purchases and Contracts)

A. Contract Renewal - Office of the Superintendent - Illinois Association of School Boards (IASB) Annual Dues

Administration recommended approval of the IASB annual dues in the amount of \$33,240.00, as submitted by Illinois Association of School Boards (IASB). This expenditure will be charged to the Educational Fund. The cost will be included in the budget for the 2023-2024 fiscal year.

B. Contract - Curriculum and Instruction - Curriculum Consultant Corwin/Doug Fisher

Mrs. Majstorovic, Assistant Superintendent of Schools, and Mrs. Banks, Director of Curriculum and Instruction, presented the proposal summary and was available to respond to questions from the Board of Education. Administration recommended approval of the contract with Corwin in the total amount of \$129,500.00, and requested authorization for district administration to execute related documents. This expenditure will be charged to the Educational Fund and reimbursed through the Title II Grant. The cost is included in the budget for the 2022-2023 fiscal year.

11. Change Order - Plant Operations - Wayne Elementary School Fire Alarm Replacement - Project #1551

A. Contract Renewal - Office of the Superintendent - Illinois Association of School Boards (IASB) Annual Dues

Ms. Waldau, Director of Plant Operations, presented the change order and was available to respond to questions from the Board of Education. Administration recommended the Board of Education approve the change order from iWire Technologies, LLC. in the amount of minus \$30,000.00.

B. Change Order - Plant Operations - Channing Elementary School and Kimball Middle School Toilet Room Renovations - Project #2068

Ms. Waldau, Director of Plant Operations, presented the change order and was available to respond to questions from the Board of Education. Administration recommended the Board of Education approve the change order from Northwest Contractors, Inc. in the amount of minus \$23,545.87.

President Kerr requested a motion to move into closed session to discuss individual student disciplinary matters; pending, probable or imminent litigation; the appointment, employment, compensation, discipline, performance or dismissal of specific employees, specific individuals

who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public, or legal counsel for the public body, collective negotiating matters between the School Board and its employees or their representatives, or deliberations concerning salary schedules for one or more classes or employees; review of closed session minutes; and individual student matters.

The motion was made at 8:53 p.m. by Ms. Martin, second by Ms. Thommes. Upon roll call yes votes: Ms. Martin, Ms. Noland, Ms. Owens, Ms. Thommes, Ms. Khan, Ms. Schwartz, and President Kerr. No votes 0. The motion was carried by a vote of 7-0.

A motion was made at 10:02 p.m. by Ms. Martin, second by Ms. Thommes, to reconvene into open session. Upon roll call, yes votes: Ms. Martin, Ms. Noland, Ms. Owens, Ms. Thommes, Ms. Khan, Ms. Schwartz, and President Kerr. No votes: 0. The motion carried by a vote of 7-0.

12. Discussion/Action – Dr. Williams

A. Letter of Intent to Purchase Parcels of Property

Dr. Williams, Deputy Superintendent of Operations, provided the Board of Education information related to the discussion and consideration of the potential purchase of parcels of property and was available to respond to any additional questions. Administration recommended the Board of Education approve the letter of intent to purchase parcels of property.

Motion by Ms. Noland, second by Ms. Schwartz, to approve the Letter of Intent, as presented. Upon roll call yes votes: Ms. Noland, Ms. Owens, Ms. Khan, Ms. Schwartz, Ms. Thommes, and President Kerr. No votes: 0. Abstention votes: 1 - Ms. Martin. The motion carried by a vote of 6-1.

13. Adjournment

Motion by Ms. Thommes, second by Ms. Noland, to adjourn the Regular Board Meeting of May 15, 2023 at 10:10 p.m. Upon roll call yes votes: Ms. Martin, Ms. Noland, Ms. Owens, Ms. Thommes, Ms. Khan, Ms. Schwartz, and President Kerr. No votes: 0. The motion carried by a vote of 7-0.

Approved this 5th day of June, 2023.

  
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President

  
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Secretary