

Lords Park Elementary School Family Engagement Policy 2020-2021

Lords Park Elementary School jointly developed this family engagement policy in consultation with school personnel, community members, and parents. This policy will be distributed to Lords Park families and to the extent practicable, provided in a language the parents can understand.

This policy shall be made available to the local community via the school Webpage and distribution through school. If the Title I plan is not satisfactory to the families, Lords Park School will submit any parent comments with the application when the plan is submitted to the state. This family engagement plan will be updated annually to meet the changing needs of parents and the school.

Part 1. POLICY INVOLVEMENT

Lords Park Elementary School will:

- (1) Hold an annual meeting before **October 31, 2020**, to which all parents of Lords Park shall be invited and encouraged to attend, to inform parents of our school's participation in Title I, to explain the requirements of Title I, and the right of the parents to be involved;
- (2) Offer a flexible number of meetings/events.
- (3) Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school family engagement policy and the joint development of the school events plan.
- (4) Provide parents of participating children:
 - a) Timely information about Title I programs;
 - b) A description and explanation of the academic curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet:

September 28, 2020: Grade 4

September 30, 2020: Grades 1, 2, 3, and 5

October 1, 2020: Kindergarten and Grade 6

All grade level curriculum presentations will be via Zoom.

- c) If requested by parents, give them opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.

Lords Park Elementary School Family Engagement Policy 2020-2021

Part 2. SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

SCHOOL-PARENT COMPACT

Lords Park Elementary School, and the parents of the students participating in activities, services, and programs funded by Title I, Part A, of the Elementary and Secondary Education Act (ESEA), agree that this compact outlines how the parents, the school staff, and students will share the responsibility for improved student academic achievement. Also, the means by which the school and parents will build a partnership that will help children achieve Illinois' high standards. This school-parent compact is in effect during school year 2020-2021.

School Responsibilities

Lords Park Elementary School will:

1. Provide high-quality Standard-based Curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet Illinois' student academic achievement standards as follows:

- *Build a positive, caring relationship with every student*
- *Provide high quality curriculum and instruction including appropriate interventions, and enrichment*
- *Provide instruction in a supportive and safe environment conducive to learning*
- *Establish and maintain effective communication with parents and/or guardians.*

2. Hold parent-teacher conferences during which this compact will be discussed as it relates to the individual child's achievement. Specifically, those conferences will be held: **October 22 and 23, 2020 (Grades 3 - 6) and January 28 and 29, 2021 (K - 2)** or a mutually agreed upon time Instructional staff will schedule and conduct parent-teacher conferences/meetings and be available to meet with parents/guardians when needed.

3. Provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows:

- *Progress Report for all students*
- *Report Card for all students*
- *KIDS Report: for Kindergarteners*
- *Goal Setting Meetings*
- *Continuous communication with parents for the students performing below grade level*
- *Standardized Assessments and U-46 assessments results*
- *Teacher Phone Calls,/Letters/E-mails (as needed), text messages.*
- *Class-Dojo daily communication*
- *Maintain a website with up to date information regarding assessments, and parental involvement activities.*

4. Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows:

- *Our staff will be available to meet with parents/guardians when requested in a timely manner.*
- *Our staff will be available through e-mails and phone calls and all attempts will be made to make contact within the school hours.*

Lords Park Elementary School Family Engagement Policy 2020-2021

5. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows:

- Parents are encouraged to complete and return a classroom volunteer information form at the beginning of the school year.
- Teachers will request parent volunteers through surveys and sign in sheets as well as phone calls, letters home, PTLP (Parents/Teachers of Lords Park) Class-Dojo and emails.
- Classroom observations can be set up with the classroom teacher.

Parent Responsibilities

We, as parents, will support our children's learning in the following ways:

- Monitoring attendance and tardiness
- Play an active role in our children's education by expressing high expectations including but not limited to the following:
 - Check book bags daily and sign and return requested paperwork
 - Monitor homework assignments
 - Read every day with our children
 - Make schoolwork a priority and make sure that schoolwork is completed in a timely manner
- Participating, as appropriate, in decisions relating to my children's education.
- Provide school with up-to-date contact information.
- Participate in school/family engagement activities as often as possible and volunteer at the school if possible.

Student Responsibilities

We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards. Specifically, we will:

- Be Respectful, Responsible and Safe at all times
- Take pride in my work and ownership of my learning
- Come to school ready to learn
- Do my homework every day and ask for help when I need to
- Read at least 30 minutes every day outside of school time, alone or with a family member
- Be a good messenger between home and school
- Respect school property
- Respect my teachers, principals, and fellow students

Principal _____ 

Date _____ 09/10/20

Parent _____

Date _____

Student _____

Date _____

Lords Park Elementary School Family Engagement Policy 2020-2021

Part 3. BUILDING CAPACITY FOR INVOLVEMENT

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, Lords Park Elementary and School District U-46:

(1) shall provide assistance to parents of children served by Lords Park Elementary School and District U-46 as appropriate, in understanding such topics as Illinois' **academic content & achievement standards and Illinois Achievement Readiness** for students in Grades 3-6; and Illinois Science Assessments (ISA) for 5th Grade students; also monitor a child's progress and work with educators to improve the achievement of their children;

(2) shall provide materials and training to help parents work with their children to improve individual achievement, such as mathematics, literacy training and using technology, as appropriate, to foster family engagement; Serving, to the extent possible, on advisory groups, such as being the Title I Part A parent representative on the school's Improvement Team, District-wide advisory committee(s) or the State's Committee of Practitioners.

(3) shall educate teachers, pupil services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents; and how to communicate and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school;

(4) shall, to the extent feasible and appropriate, coordinate and integrate family engagement programs and activities with public preschool and other programs; conduct other activities such as parent academies that encourage and support parents in more fully participating in the education of their children;

(5) shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format that is practicable and in a language that parents can understand;

(6) shall provide such other reasonable support for family engagement activities under this section as parents may request.

Part 4. ACCESSIBILITY

Lords Park Elementary School, to the extent practicable, shall provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, in a format that is practicable and in a language that parents can understand.