

**School District U-46**  
Elgin, Illinois

June 17, 2019

**The video of the June 17, 2019 meeting can be found here:**  
[June 17, 2019, BOE Meeting](#)

The Regular Meeting of the Board of Education was called to order at 5:16 p.m. at the Educational Services Center, 355 East Chicago Street, Elgin, Illinois. The following Board members answered roll call: John Devereux, Veronica Noland, Melissa Owens, Eva Porter, Donna Smith, Kate Thommes, and Sue Kerr.

President Kerr requested a motion to move into closed session to discuss individual student disciplinary matters; pending, probable or imminent litigation; the appointment, employment, compensation, discipline, performance or dismissal of specific employees; the purchase or lease of real property for the use of the School Board; the setting of a price for the sale or lease of real property owned by the School Board; collective negotiating matters between the School Board and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; review of closed session minutes; and individual student matters. The motion was made at 5:17 p.m. by Ms. Noland, second by Ms. Thommes. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

A motion was made at 6:35 p.m. by Ms. Owens, second by Ms. Noland, to reconvene into open session. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

A motion was made at 6:37 p.m. by Ms. Owens, second by Ms. Noland, to recess until 7:00 p.m. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

The business session began at 7:01 p.m. Present for the business session of the meeting were the same Board members listed above, Chief Executive Officer Tony Sanders and Chief Legal Officer Miguel Rodriguez. The following administrators were also present: Steve Burger, Dr. Josh Carpenter, Ann Chan, Lela Majstorovic, Melanie Meidel, Ron Raglin, Dr. Ushma Shah, Dr. Annette Acevedo, Beth Berg, Dale Burnidge, Mary Fergus, John Heiderscheidt, Laura Hill, Laura Macias, Patricia Makishima, Bruce Phelps, Dr. Trisha Shrode, and Jacob VandeMoortel. Also present were: media representative Seth Hancock of the Examiner, as well as other administrators, guests, and visitors. Ms. Kerr led the recitation of the Pledge of Allegiance.

A moment of silence was held in honor of Brad Hunt, a Bartlett High School physical education teacher.

1. Strategic Plan Report
  - A. FY 2020 Tentative Budget

Mr. Burnidge, Director of Financial Operations and Robyn Cornelissen, Financial Controller, presented the FY 2020 Tentative Budget. Significant progress has been made on improving fund balances over the past five years. Unknown factors are Evidence Based Funding aid amount; State Categorical funding, including transportation; and pension reform. Revenue assumptions are property tax levy increase of 1.9% for tax year 2019 payable in 2020, Evidence Based Funding estimated increase of \$5.0 million, and that the District will receive four categorical payments in FY 2020. Expenditure assumptions are salaries, benefits, supplies, capital outlay, and non-capitalized equipment. The next steps are waiting for the State calculations for Evidence Based Funding amount for next year, reviewing changes from tentative to final budget with the Board Finance committee, and presenting the Final Budget at the August 12, 2019 Board Meeting.

2. Comments from the Audience

There were no comments from the audience.

3. Other Business – Board Member and CEO Update

A. Additional Information

Mrs. Porter reported that she and Ms. Thommes attended the Board Leadership Training Workshop.

Ms. Thommes reported that the training was great, and they learned a lot.

Mr. Sanders recognized administrators that were in attendance.

B. FOIA Request – 1

Mr. Sanders, Chief Executive Officer, reported on the requests for information under the Freedom of Information Act.

4. Consent Agenda

- A. Personnel Report and Workers' Compensation Cases
- B. Minutes of Board Meeting - May 20, 2019
- C. List of Authorized Depositories
- D. Consolidated Plan
- E. Resolution Requesting Approval of Hazardous Transportation Area Designations
- F. Resolution Authorizing Participation in Federal and State Supported Programs
- G. Resolution Authorizing the School Treasurer to Make Bond and Interest Payments
- H. Resolution Authorizing the Transfer of Interest Earnings from the Working Cash Fund to the Operations and Maintenance Fund
- I. Contract Renewal - Information Services - Cisco SMARTnet Licenses Renewal - Formerly HANS Agreement
- J. Contract Renewal - Information Services - Mobile Device Management Software - AirWatch Licenses
- K. Bid - Business Services - Distribution Center Truck Replacement
- L. Bid - Plant Operations - Gym Floors Refinishing Supplies
- M. Bid - Plant Operations - McKinley Elementary School - Epoxy Floor Application
- N. Bid - Plant Operations - Asbestos Three-Year Re-Inspection and Management Plan Update

- O. Bid - Plant Operations - Custodial Plastic, Paper, and Consumable Products
- P. Proposal - Deputy Superintendent of Operations/Chief School Business Official - Defined Contribution Recordkeeping and Third-Party Administration

Motion by Ms. Owens, second by Ms. Thommes, to approve the Consent Agenda of June 17, 2019, items A through P, as presented. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

5. Discussion/Action

A. Itemized Bills – June 17, 2019

Mr. Burnidge, Director of Financial Operations, was available to respond to questions from the Board of Education regarding the list of itemized bills. Administration recommended the Board of Education approve the List of Bills in the amount of \$11,946,830.17.

Motion by Ms. Noland, second by Mrs. Porter, to approve the list of itemized bills of June 17, 2019, in the amount of \$11,946,830.17 as presented. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

B. Minutes of Board Committee Meeting

Motion by Mrs. Smith, second by Ms. Thommes, to accept the May 6, 2019, Board of Education Facilities Committee Minutes as presented. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

C. Jacaranda Property Adjacent to Hawk Hollow

Mr. Phelps, Senior Business Official of Business Services, was available to respond to questions from the Board of Education regarding the sale of the property adjacent to Hawk Hollow.

Motion by Ms. Owens, second by Mrs. Smith, to approve the resolution for the sale of the Jacaranda property for \$550,000.00 as presented. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

D. Board Agreements

Motion by Mrs. Smith, second by Ms. Noland, to approve the Board Agreements as presented. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

E. World Language Curriculum Proposal

Dr. Carpenter, Assistant Superintendent for Teaching and Learning, Dr. Shrode, Director of Curriculum and Instruction, and Mr. VandeMoortel, Coordinator of World Languages

and K-12 Social Studies, were available for discussion relating to the World Language Curriculum Proposal.

Motion by Ms. Noland, second by Ms. Owens, to approve the World Language Curriculum proposal as presented. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

F. AP Spanish Language Resource Proposal

Dr. Carpenter, Assistant Superintendent for Teaching and Learning, Dr. Shrode, Director of Curriculum and Instruction, and Mr. VandeMoortel, Coordinator of World Languages and K-12 Social Studies, were available for discussion relating to the AP Spanish Language Arts Resource proposal.

Motion by Ms. Noland, second by Ms. Thommes, to approve the AP Spanish Language Resource proposal as presented. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

G. Dual Language Civics, Dual Language AP United States Government and Politics, and Dual Language AP Macroeconomics Resource Proposal

Dr. Carpenter, Assistant Superintendent for Teaching and Learning, Dr. Acevedo, Director of English Language Learners, Dr. Shrode, Director of Curriculum and Instruction, and Mr. VandeMoortel, Coordinator of World Languages and K-12 Social Studies, were available for discussion relating to the Dual Language Civics, Dual Language AP United States Government and Politics and Dual Language AP Macroeconomics Resource proposal.

Motion by Mrs. Porter, second by Mrs. Smith, to approve the Dual Language Civics, Dual Language AP United States Government and Politics, and Dual Language AP Macroeconomics Resource proposal as presented. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

H. English as a Second Language (ESL) Resource Proposal

Dr. Carpenter, Assistant Superintendent for Teaching and Learning, Dr. Acevedo, Director of English Language Learners, and Ms. Makishima, English Language Learners Coordinator were available for discussion relating to the ESL resources.

Motion by Mrs. Porter, second by Ms. Thommes, to approve the English as a Second Language (ESL) Resource Proposal as presented. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

6. Other Business – CAC Update

A. CAC Specialized Student Services Report

Specialized Student Services Committee Co-Chairs, Ms. Miller, and Ms. Thompson presented the report. The Specialized Student Services Committee continued to offer families resources and connections to experts. The committee hosted three events this year and will host three events again next year. They will also focus on growing the committee.

B. CAC Instructional Initiatives Report

Instructional Initiatives Committee Member Ms. Kelly presented the report. The Instructional Committee restructured this past year. The committee held several different presentations last year to inform parents about current and upcoming instructional processes and programs. Next year the committee plans to host presentations regarding programs, processes, and curriculum updates.

7. Other Business - Student Disciplinary Cases

A. Student N

Motion by Mrs. Smith, second by Ms. Owens, to accept administration's recommendation to expel Student N for one semester, the first semester of the 2019/2020 school year. While serving the expulsion, Student N will have the opportunity to enroll in alternative education programs. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

8. Other Business

A. May Financial Report

Mr. Burnidge, Director of Financial Operations, reviewed the Financial Report. At the end of May, the total fund balances were \$260,097,300.00 which is a decrease of \$28.5 million from April. The District received \$16.1 million for Evidence-Based Funding, \$2.9 million in property tax revenue, and \$5.9 million in catagoricals. At the end of May, the State owed the District \$808,000.00. The District received \$4.3 million in Federal Grant revenue. Total revenue was 5.4% higher than last year and expenditures year-to-date are 6.3% higher but in line with the budget.

9. Work Session

A. Tentative Northern Kane County Regional Vocational System Budget for Fiscal Year 2020

Mr. Burnidge, Director of Financial Operations, presented the tentative budget. The tentative budget document will go on the required 30-day display beginning at 8:00 AM on June 18, 2019, in the administrative offices at the Educational Services Center, 355 E. Chicago Street, Elgin, Illinois and will be posted on the District's website.

10. Work Session – Resolutions

A. Resolution for the Display and Public Hearing on School District U-46 Budget for 2019-2020 School Year

Mr. Burnidge, Director of Financial Operations, presented the Resolution that addresses the annual requirement to display the School District's tentative budget for at least 30 days prior to final adoption. The tentative budget will be brought to the Board of Education on August 12, 2019, and will be on display for public inspection beginning August 13, 2019.

Request for final adoption of the budget will be at the September 23, 2019 Board Meeting. The resolution also addresses the requirement regarding the Notice of the Public Hearing. Notice must be given in a publication of general circulation at least 30 days prior to the public hearing on a school district's budget. The resolution sets the date of the Public Hearing on the District's budget as September 9, 2019. The notice will be published August 9, 2019. Administration will recommend adoption of this resolution at the July 15, 2019 Board meeting. This timeline fulfills all Illinois School Code requirements. Administration will be available to respond to questions from the Board of Education.

- B. Resolution Declaring the Need to Continue Usage of Temporary Classrooms  
Mr. Phelps, Senior Business Official of Business Services, presented the Resolution and updated summary list of mobile classrooms that will be used in the FY 2020 school year.

11. Work Session - Contracts Over \$25,000.00

- A. Contract Renewal - Assessment – Free First Advanced Placement (AP) Exam  
Mr. Phelps, Senior Business Official of Business Services, Dr. Carpenter, Assistant Superintendent for Teaching and Learning, Ms. Majstorovic, Assistant Superintendent of Secondary Schools Instruction and Equity, and Ms. Hill, Director of Assessment and Accountability, presented the proposal. Administration recommended approval of the proposal from the College Board in the amount of \$230,032.00 and requested authorization for District administration to execute related documents. Administration recommended that the Board of Education approve one free AP exam for each student who selects to sit for an exam. This expenditure will be charged to the Educational Fund. The cost is included in the budget for the 2019-2020 School Year.
- B. Contract Renewal - Assessment – Cognitive Abilities Test (CogAT)  
Mr. Phelps, Senior Business Official of Business Services, Dr. Carpenter, Assistant Superintendent for Teaching and Learning, and Ms. Hill, Director of Assessment and Accountability, presented the proposal. Administration recommended approval of the contract renewal with Riverside Insights, formerly Houghton Mifflin Harcourt, in the amount of \$62,975.00 and requested authorization for District administration to execute related documents. This expenditure will be charged to the Educational Fund. The cost is included in the budget for the 2019-2020 School Year.
- C. Contract Renewal - Assessment – American Council of Teachers of Foreign Languages (AAPPL)  
Mr. Phelps, Senior Business Official of Business Services, Dr. Carpenter, Assistant Superintendent for Teaching and Learning, Ms. Hill, Director of Assessment and Accountability, and Mr. VandeMoortel, Coordinator of K-12 Social Studies and World Languages, presented the proposal. Administration recommended approval of the proposal from LTI, The ACTFL Language Testing Office, not to exceed the amount of \$40,000.00 and requested authorization for District administration to execute related documents. This expenditure will be charged to the Educational Fund. The cost is included in the budget for the 2019-2020 School Year.
- D. Contract Renewal - Assessment – Northwest Evaluation Association (NWEA) – MAP

Mr. Phelps, Senior Business Official of Business Services, Dr. Carpenter, Assistant Superintendent for Teaching and Learning, and Ms. Hill, Director of Assessment and Accountability, presented the proposal. Administration recommended approval of the contract renewal with Northwest Evaluation Association (NWEA) in the amount of \$282,250.00 and requested authorization for District administration to execute related documents. This expenditure will be charged to the Educational Fund. The cost is included in the budget for the 2019-2020 School Year.

E. Contract Renewal - Assessment – College Board - Preliminary Scholastic Aptitude Test (PSAT)

Mr. Phelps, Senior Business Official of Business Services, Dr. Carpenter, Assistant Superintendent for Teaching and Learning, Ms. Majstorovic, Assistant Superintendent of Secondary Schools Instruction and Equity, and Ms. Hill, Director of Assessment and Accountability, presented the proposal. Administration recommended approval of the contract renewal with College Board in the amount of \$142,280.00 and requested authorization for District administration to execute related documents. This expenditure will be charged to the Educational Fund. The cost is included in the budget for the 2019-2020 School Year.

F. Contract - Assessment/ELL – LAS Links Assessment for Dual Language Students

Mr. Phelps, Senior Business Official of Business Services, Dr. Acevedo, Director of English Language Learners, and Ms. Hill, Director of Assessment and Accountability, presented the proposal. Administration recommended approval of the two-year contract with Data Recognition Corporation in the amount of \$54,366.00 per year and requested authorization for District administration to execute related documents. This expenditure will be charged to the Educational Fund. The cost is included in the budget for the 2019-2020 and 2020-2021 School Years.

G. Contract Renewal - Information Services - Data Warehouse Maintenance and Support Contract Renewal

Mr. Phelps, Senior Business Official of Business Services, and Ms. Macias, Director of Information Services, presented the proposal. Administration recommended approval of the five-year contract renewal with Hoonuit (formerly Edvantage/Versifit) in the amount of \$423,014.37 and requested authorization for District administration to execute related documents. This expenditure will be charged to the Educational Fund. The cost is included in the budget for the 2019-2020 through 2023-2024 School Years.

H. Contract Renewal - Information Services - Infinite Campus

Mr. Phelps, Senior Business Official of Business Services, and Ms. Macias, Director of Information Services, presented the proposal. Administration recommended approval of the contract renewal with Computer Information Concepts (CIC) for three years in the amount of \$1,098,684.00 and requested authorization for District administration to execute related documents. This expenditure will be charged to the Educational Fund. The cost is included in the budget for the 2019-2020 through 2021-2022 School Years.

I. Contract - Information Services – Securly

Mr. Phelps, Senior Business Official of Business Services, and Ms. Macias, Director of Information Services, presented the proposal. Administration recommended approval of the contract renewal with Securly for five years in the amount of \$700,000.00 and requested authorization for District administration to execute related documents. This expenditure will be charged to the Educational Fund. The cost is included in the budget for the 2019-2020 through 2023-2024 School Years.

J. Contract Renewal - Human Resources - Frontline Absence and Substitute Management  
Mr. Phelps, Senior Business Official of Business Services, and Ms. Chan, Assistant Superintendent of Human Resources, presented the proposal. Administration recommended approval of the contract renewal with Frontline Education in the amount of \$33,937.67 and requested authorization for District administration to execute related documents. This expenditure will be charged to the Educational Fund. The cost is included in the budget for the 2019-2020 School Year.

K. Contract Renewal - Human Resources/Business Services - Risk Management Policies  
Mr. Phelps, Senior Business Official of Business Services, and Ms. Berg, Coordinator of Employee Benefits, presented the proposal. Administration recommended approval of the contract renewal with CNA for the property insurance policy and Star Insurance Company for the workers' compensation excess policy in the amount of \$421,747.00 for property coverage and \$262,748.00 for the workers' compensation excess coverage and requested authorization for District administration to execute related documents. This expenditure will be charged to the Tort Fund. The cost is included in the budget for the 2019-2020 School Year.

12. Work Session – Bids/Proposals

A. Bid - Information Services - Voice Router Replacement  
Mr. Phelps, Senior Business Official of Business Services, and Ms. Macias, Director of Information Services, presented the bid. Administration recommended award of the low bid meeting specification to Mindsight in the amount of \$41,313.34 and requested authorization for District administration to execute related documents. This expenditure will be charged to the Educational Fund. The cost is included in the budget for the 2019-2020 School Year.

B. Bid - Information Services - Server Replacement  
Mr. Phelps, Senior Business Official of Business Services, and Ms. Macias, Director of Information Services, presented the bid. Administration recommended award of the low bid meeting specification to Lenovo in the amount of \$29,993.00 and requested authorization for District administration to execute related documents. This expenditure will be charged to the Educational Fund. The cost is included in the budget for the 2019-2020 School Year.

C. Proposal - Information Services - Desktop Purchase  
Mr. Phelps, Senior Business Official of Business Services, and Ms. Macias, Director of Information Services, presented the bid. Administration recommended approval of the proposal from DELL in the amount of \$123,750.00 and requested authorization for District

administration to execute related documents. This expenditure will be charged to the Educational Fund. The cost is included in the budget for the 2019-2020 School Year.

13. Adjournment

Motion by Mrs. Smith, second by Ms. Owens, to adjourn the Regular Board Meeting of June 17, 2019, at 8:08 p.m. Upon roll call, yes votes: Mr. Devereux, Ms. Noland, Ms. Owens, Mrs. Porter, Mrs. Smith, Ms. Thommes, and Ms. Kerr. No votes: 0. The motion carried by a vote of 7-0.

Approved this 12<sup>th</sup> day of August, 2019.

/s/Susan Kerr//  
President

/s/Miguel A. Rodriguez//  
Secretary