



SCHOOL DISTRICT U-46
FULL COMMITTEE
PROFESSIONAL DEVELOPMENT COMMITTEE
NOVEMBER 7, 2019
4:00 P.M.
ELGIN HIGH SCHOOL LIBRARY
MINUTES

- I. Open Meeting (4:00 - 4:10)
 - A. Check-In/Introductions (Peggy)
 - B. Today's Minute Taker: Mary Huizenga
 - C. Approval of [October 2019 minutes](#) **Minutes were approved as is.**
 - D. [Today's Slide Presentation](#)
 - E. [Attendance Sheet with Signatures](#)
- II. Budget 2018-2019 (4:10 - 4:15)
 - A. PD Committee Budget 2019 - 2020 (Josh)
 - B. We have approved \$47,969
 1. 62 Individual - \$29,627
 2. 4 Site-Based - \$18,342
- III. New Business (4:15 - 5:20)
 - A. Curriculum Feedback
 1. Advanced Autos Curriculum Proposal - Tracy Stewart
 - a) [Proposal](#)
 - b) [Presentation](#)
 - c) Feedback/Suggestions
 - B. Professional Credit Updates
 1. **Everyone has been invited to committee. If not send Heather an email and she will send it to Josh Carpenter.**
 - a) **If you go into the PD credit area, it's very user friendly.**
 - b) **Attendance will be uploaded every meeting for evidence.**
 - c) **You may miss 1 meeting per semester. If you miss a 2nd meeting you will not get the semester credit.**
 - d) **There will be a chance to do make up work between committee meetings. This can be in place of the 2nd missed meeting. We will continue to try to find work for members.**
 - e) **Let us know if you need help.**
 2. **Professional Credit Update**
 - a) **For people looking to present, the next session of PDD 101 will be on 11/18**
 - b) **CPDUS's should be signed and then uploaded.**
 - c) **You cannot get the PD credits for presenting if you do not take 101**
 - d) **Videos on committee acceptance, event entry and CPDU entry are linked in the agenda above.**
 - C. Application Updates/Scoring Applications (Heather)
- IV. Next Steps (5:20 - 5:30)
 - A. Meeting Summary/Exit Ticket using GoFormative (Peggy)
 - B. Report Out at Building/Department



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1. You will receive a link to the minutes and a meeting summary email template tomorrow
- C. Next Meeting: December 5, 2019