

# Specialized Student Services Committee Minutes

Tuesday, May 23rd, 2023, 7 p.m.

**In Attendance:** Dr. Leatrice Satterwhite (Director of Specialized Student Services), Amanda Leatherby (Assistant Director of Specialized Student Services – Compliance), Virginia McHugh-Kurtz, Chanda Schwartz, Avita Odoom, Ruth Beckner

**I. Call to order** - The meeting was called to order by Virginia M at 7:01pm.

**II. Approval of the March 14, 2023 minutes** – A typo was corrected. A motion to approve the minutes was made by Avita and seconded by Chanda. The committee voted to approve the minutes.

**III. Public Comment** – There was no public comment.

**IV. Guest presenter – Amanda Leatherby, Assistant Director of Specialized Student Services – Compliance** – Amanda presented, U-46 Continuum of Services and Specialized Programming. This document laid out all the services and programming provided by the district from early childhood to transition. This document will be available on the U-46 website to provide visibility and transparency. After Amanda's presentation, she provided a survey for us to complete to help improve the document.

**V. Discussion of 2022-2023 Presentation - ABS – April 11, 2023** – The lack of attendance was discussed, as well as the procedures that will be put into place in the future to make certain that our events are communicated and advertised.

**VI. Discuss 2023-2024 School Year** – We plan to invite Joey back to present at a CAC General meeting, as well as have Matthew Murphy to present his flyer on SSS. Avita suggested the idea of a SSS Roundtable. Leatrice is going to send a list of titles to use to determine attendance from the district at this event. It was determined that we will not have presentations after March. This will allow for time to compile our committee report in April, present it to CAC General in April or May, and present to the Board in May or June.

**VII. Approval of End of Year Report** – The recommendations for the 2023-2024 school year were edited based on our discussion.

**VIII. Other Business** – Avita was thanked for her years of service as SSS Co-Chair of the committee.

**IX. Adjournment of Meeting** – A motion was made to adjourn the meeting by Virginia and seconded by Avita. The meeting was adjourned at 7:40pm.

